



Inner South Community Committee

Beeston & Holbeck, City & Hunslet, Middleton Park

Meeting to be held in Hugh Gaitskell Primary School, St Anthony's Drive, Leeds LS11 8AB

Wednesday, 15th June, 2016 at 7.00 pm

Councillors:

D Congreve
A Gabriel (Chair)
A Ogilvie

Beeston and Holbeck;
Beeston and Holbeck;
Beeston and Holbeck;

P Davey
M Iqbal
E Nash

City and Hunslet;
City and Hunslet;
City and Hunslet;

J Blake
K Groves
P Truswell

Middleton Park;
Middleton Park;
Middleton Park;





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South East Area Leader: Martin Dean Tel: 395 1652

*Images on cover from left to right:
Beeston & Holbeck - Holbeck Engine Shed; Millennium Gardens
City & Hunslet - Thwaite Mills canal side; Bridgewater Place
Middleton Park – Middleton Railway; South Leeds Academy*

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>WORKSHOP INVITATION</p> <p>Wednesday 15th June 5.30-7.00pm.</p> <p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded). (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	1 - 4
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration (The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS'</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 9TH MARCH 2016</p> <p>To receive the minutes of the meeting held on 9th March 2016.</p>	5 - 10
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8			<p>NOTIFICATION OF ELECTION OF COMMUNITY COMMITTEE CHAIR FOR 2016/2017</p> <p>To receive a report of the City Solicitor to formally notify Members of the appointment of Councillor Gabriel to the position of Inner South Community Committee Chair for the duration of the 2016/2017 municipal year, which was made at the Annual Council Meeting on 19th May 2016.</p>	11 - 12

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p>COMMUNITY COMMITTEE APPOINTMENTS 2016/2017</p> <p>To receive a report of the City Solicitor The purpose of which is to invite the Committee to make appointments to the following, as appropriate:-</p> <ul style="list-style-type: none"> • Those Outside Bodies as detailed at Appendix 1; • One representative to the Corporate Parenting Board; • Community Committee Champions, as listed; and • Those Children’s Services Cluster Partnerships, also as listed. 	13 - 22
10			<p>COMMUNITY COMMITTEE NOMINATIONS TO HOUSING ADVISORY PANELS (HAP)</p> <p>To receive a report of The Chief Officer Housing Management which seeks Ward Councillor nominations from the Inner South Community Committee to the Inner South Housing Advisory Panel (HAP).</p>	23 - 26
11			<p>INNER SOUTH COMMUNITY COMMITTEE BRIEFING LETTINGS POLICY REVIEW CONSULTATION UPDATE</p> <p>To receive a report of the Area Leader, South Area Support Team which sets out the proposals being consulted on to the council’s lettings framework, including the development of a tenant transfer list, a review of the lettings policy and a new approach to community lettings policies.</p> <p>The report sets out the proposed consultation process and timescales for implementation of the new policies.</p>	27 - 40

Item No	Ward/Equal Opportunities	Item Not Open		Page No
12			<p>INNER SOUTH COMMUNITY COMMITTEE BRIEFING NEIGHBOURHOOD TEAMS - JUNE 2016</p> <p>To receive a report of the Area Leader, South Area Support Team which highlights steps taken to provide an integrated service for District Nursing, Community Matrons, Intermediate Care Services and area-based Social Work which formerly operated to geographical populations with therapy services spread across intermediate care and domiciliary physiotherapy.</p>	41 - 56
13			<p>INNER SOUTH COMMUNITY COMMITTEE UPDATE REPORT</p> <p>To receive a report bring to Members' attention, a summary of work which the Communities Team are engaged in based on priorities identified by the Community Committee, that are not covered elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.</p>	57 - 70
14			<p>INNER SOUTH COMMUNITY COMMITTEE FORWARD PLAN 2016/17</p> <p>To receive a report of The South East Area Leader which introduces the Inner South Community Committee Forward Plan for 2016/17. It details the Community Committee meeting dates and sets out workshop themes. It also highlights the role of the Community Committee Champions and the work of the Community Committee in relation to the Council Constitution and associated delegations which are managed through its sub group structure, including Neighbourhood Improvement Boards (NIBs) on behalf of the Community Committee.</p>	71 - 78

Item No	Ward/Equal Opportunities	Item Not Open		Page No
15			<p>INNER SOUTH COMMUNITY COMMITTEE DELEGATED BUDGET REPORT</p> <p>To receive a report of the South East Area Leader which provides Members with: Details of the Wellbeing Budget position. An update on both the revenue and youth activities fund elements of the Wellbeing budget; Details of revenue projects agreed to date; Details of Youth Activities Fund agreed to date; Details of Capital Budget agreed to date; Details of proposed ringfences for 2016/17; Details of project proposals for consideration and approval; Members are also asked to note the current position of the Small Grants Budget; Members are asked to review the minimum conditions as set out in paragraph 29 of this report; and consider whether any amendments are required and approve such conditions for operation in 2016/2017.</p>	79 - 90
16			<p>DATE AND TIME OF NEXT MEETING</p> <p>7pm Wednesday 7th September 2016.</p> <p>Third Party Recording</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties– code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	

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Community
Committee

**Do you live in the City Centre, Beeston, Beeston Hill,
Cottingley, Holbeck,
Hunslet, Belle Isle or Middleton?**

Your 'Inner South Community Committee' will take place on

**WEDNESDAY 15th June 2016
Hugh Gaitskell Primary School
St Anthony's Drive, Leeds, West Yorkshire LS11 8AB
5.30 -7pm**

Topic: Highways

- **Hear what the priorities are for your area**
- **What could we do differently?**

Come and have your say

Sandwiches and refreshments will be available from 5pm



www.leeds.gov.uk/communitycommittee

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www.leeds.gov.uk/communitycommittee
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Inner South Community Committee Workshop

Hugh Gaitskell Primary School, St Anthony's Drive, Leeds LS11 8AB

Wednesday 15th June 2016, 5.30pm to 7pm

Theme: Highways & Transportation

Topic: Highways & Traffic Management in Inner South Leeds

Time	Agenda Item	
5.00 pm	Refreshments will be available from 5pm with meeting to start at 5.30pm prompt	
5.30 pm	Welcome and reflection from last workshop	Cllr Angela Gabriel (Chair of Inner South Community Committee)
5.35 pm	Scene setting for todays workshop: highways/traffic challenges and issues in Inner South	Cllr Angela Gabriel
5.40 pm	Presentation on key highways issues in Inner South, including details of work in hand and forthcoming major schemes. Questions to follow	Nick Hunt (Traffic Engineering Manager LCC)
5.55 pm	A Police perspective on key highways and traffic issues in Inner South	West Yorkshire Police representative
6.05 pm	Living Streets: <ul style="list-style-type: none"> • Street audits • Links to physical activity 	Representative from living streets to explain project and answer questions
6.15 pm	Table discussions by ward Each ward to have facilitator and scribe Each table will have details of planned maintenance and major projects Each table will have prompts provided to stimulate conversation including a prompt for the healthy lifestyles aspect.	Facilitators and scribes to be identified for each table
6.45 pm	Feedback and next steps	Martin Dean (Area Leader)
6.55 pm	Closing remarks	Cllr Angela Gabriel

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INNER SOUTH COMMUNITY COMMITTEE

WEDNESDAY, 9TH MARCH, 2016

PRESENT: Councillor A Gabriel in the Chair

Councillors J Blake, K Groves, M Iqbal and
E Nash

35 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

There were no appeals against the refusal of inspection of documents.

36 EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC

There were no resolutions to exclude the public.

37 LATE ITEMS

There were no late items.

38 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS'

No declarations were made.

39 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Truswell, Davey and Congreve.

40 OPEN FORUM

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Community Committee. No matters were raised under the Open Forum.

41 MINUTES - 9th December 2016

RESOLVED – That the minutes of the meeting held on 9th December 2016 be approved as a correct record.

42 Inner South Community Committee Wellbeing Budget Report

The South and East Area Leader submitted a report which sought to provide Members with:

Draft minutes to be approved at the meeting
to be held on 15th June 2016

- Details of the Wellbeing Budget position;
- An update on both the revenue and youth activities fund elements of the Wellbeing budget;
- Details of revenue projects agreed to date;
- Details of Youth Activities Fund agreed to date;
- Details of Capital projects agreed to date
- Details of project proposals approved through the delegated decision process; and
- Members were also asked to note the current position of the Small Grants Budget.

RESOLVED

- To note the contents of the report;
- To note the revenue projects already agreed as listed at Table 1 of the submitted report;
- To note the Activities fund projects already agreed as listed in Table 2 of the submitted report;
- To note the capital projects already agreed as listed in Table 3 of the submitted report;
- That the following wellbeing projects be approved;

Project	Name of Group/Organisation	Amount Proposed from Wellbeing Budget 2015/16	Wards Covered	Decision
How to Festival 2016	Slung Low	£4,600	Beeston and Holbeck and City and Hunslet	APPROVED
Young Dads Project	Health For All	£1,920	All Three Wards	APPROVED
Choices Catering	Youth Service	£2,510	Middleton Park	APPROVED
Level Up Academy	Level Up Academy	£3,360	All Three Wards	APPROVED*

* Subject to feedback form the organisation on numbers attending and success of the project.

- To note the Small Grants situation in section 15 of the submitted report.

43 Inner South Community Committee Summary of Key Work Report

The South East Area Leader submitted a report which presented a summary of key work which the Communities Team had been engaged in based on priorities identified by the Community Committee that were not covered elsewhere on the agenda.

Led by Community Committee Champions and lead officers, Members discussed the following:

Children's & Families Sub Group

The Sub Group met on 25th February 2016 and had considered the funding of Youth Activities and how this should be managed. Members were informed that any organisation can apply for funding for outings and events. Applications were considered and some further information was sought from some of the applicants. The next Children and Families sub group will take place on 31st March.

Employment Skills and Welfare

The opportunities for collaborative working with the government run organisation Ingeus who provide training and employment services in Inner South was noted.

The Committee were informed that 70% of people attending the Hunslet Club were going on to further education which was a resounding success.

It was noted that more work was needed to get people to engage with the Holbeck Project to be a success.

In terms of the South Leeds Debt Forum it was reported that demand for debt advice was high

Environment & Community Safety Sub Group

The Committee were addressed by Chief Inspector Mathew of West Yorkshire Police who outlined the new structure and staffing arrangements for the Policing of the South Inner Area of Leeds and the wider City. The Chief Inspector went through the budget cuts faced by the Police but commented that the 2016/17 budget had not been cut as expected which had resulted in the possibility of recruitment going forward.

Members sought assurance that the PCSO's funded by Leeds City Council would not be moved to tackle problems in other areas.

Members considered it important that the Sergeants in the Inner South became more available and visible to the community in order to promote confidence in West Yorkshire Police.

Draft minutes to be approved at the meeting
to be held on 15th June 2016

The Committee requested that PCSO's continue to issue fines for dog fouling where they observe it.

Members were provided with an update on Leeds Managed Approach to Street Sex Working.

Health & Wellbeing

It was confirmed to the Committee that Best Start Zones action plan had now been finalised.

The difference between social prescribing and Health Trainers was explained.

The Committee were also updated on reducing smoking prevalence rates and Bowel cancer screening.

Adult Social Care

Members were reminded that an Older Persons Day Celebration event was taking place on 21st March 2016 at the Civic Hall, Leeds, and that anyone over 50 should be encouraged to attend.

Holbeck Neighbourhood Forum

An update was provided on behalf of the Holbeck Neighbourhood Forum. The South and East Area Leader informed the Committee that Historical England wanted to review the neighbourhood plan before it is out for consultation.

Community Infrastructure Levy (CIL) Update

Members noted the small amounts of money paid to the Committee but were informed that this would build up to something more meaningful. The South and East Area Leader informed the Committee that a CIL working group is to be established which would focus on developing an infrastructure plan. Councillor Groves asked for a breakdown of all CIL money allocations to other areas.

Commemorating the First World War: Somme 2016

Members discussed the best way to use the £1,000 earmarked for events to commemorate the battle of the Somme and agreed to give this further consideration.

Community Centres

Members requested a further piece of work be done on the number of people and groups using the buildings available. The Committee noted that some

groups received grant funding from the Council and also then receive free lets at community centres.

RESOLVED

- (a) That the contents of the report be noted; and
- (b) Further work be completed in relation to the numbers of people and groups receiving free lets at community centres and whether or not they also receive Leeds City Council funding.

44 Dates, Times and Venues of Community Committee Meetings 2016/2017

The report of the City Solicitor requested that Members give consideration to agreeing a Community Committee schedule for the 2016/17 municipal year and to also give consideration as to whether any revisions to the current meeting and venue arrangements should be explored.

The following dates and times had been proposed in the report:

15th June 2016
7th September 2016
7th December 2016
15th February 2017

Meetings to be held on a Wednesday with a 7.00 p.m. start time for the formal business meeting unless otherwise agreed in advance by the Chair.

Members also requested that the December and February meetings be held in the Civic Hall, Leeds.

RESOLVED – That the report be noted and the following dates agreed:

Wednesday 15th June 2016
Wednesday 7th September 2016
Wednesday 7th December 2016
Wednesday 15th February 2017

Formal business meetings to commence at 7.00pm.

45 Strong and Resilient Communities

The Head of Community Safety (Environment and Housing) presented a report of the Chief Officer for Communities which set out a refreshed approach, outlining how the Council will work better across its communities, directorates and partners, to deliver a more joined up approach to community

Draft minutes to be approved at the meeting
to be held on 15th June 2016

cohesion & Prevent, that seeks to harness the combined effort of staff and activities across a continuum, ranging from universal work that takes place in all communities, through to more targeted work in specific areas of the city, to support and safeguard those who may be vulnerable to radicalisation and extremism.

Members agreed that it was important that new communities were encouraged to engage in community events alongside ensuring existing communities maintaining their identity.

RESOLVED – That the contents of the report be noted.



Report of: City Solicitor

Report to: Inner South Community Committee, Beeston & Holbeck, City & Hunslet and Middleton Park

Report author: Phil Garnett Ext 51632

Date: 15 June 2016 To note

Notification of Election of Community Committee Chair for 2016/2017

Purpose of report

1. The purpose of this report is to formally notify Members of the appointment of Councillor Gabriel to the position of Inner South Community Committee Chair for the duration of the 2016/2017 municipal year, which was made at the Annual Council Meeting on 19th May 2016.

Main issues

2. In line with Community Committee Procedure Rule 2.11, where Council has made an appointment of a Community Committee Chair, there is a requirement for the decision to be formally reported to the relevant Community Committee.
3. With this in mind, this report fulfills that requirement and seeks to formally notify the Committee that at the Annual Council Meeting on 19th May 2016, it was resolved that Councillor Gabriel be elected as Chair of Inner South Community Committee for the 2016/2017 municipal year.

Corporate considerations

a. Consultation and engagement

This report fulfils the requirement within Community Committee Procedure Rules to formally notify the relevant Community Committee following an appointment at the Annual Council Meeting to the position of Community Committee Chair.

b. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In a decision does not extend to those taken by Community Committees.

This report fulfils the requirement within Community Committee Procedure Rules to formally notify the relevant Community Committee following an appointment at the Annual Council Meeting to the position of Community Committee Chair.

Conclusion

4. In line with Constitutional requirements, this report is submitted to formally notify Members of the appointment made at the Annual Council Meeting on the 19th May 2016 to the position of Inner South Community Committee Chair for the duration of the 2016/17 municipal year.

Recommendations

5. The Community Committee is recommended to note that Councillor Gabriel was elected as Chair of the Inner South Community Committee for the duration of the 2016/2017 municipal year at the Annual Council Meeting on 19th May 2016.

Background information

- Not Applicable



Report of: City Solicitor

**Report to: Inner South Community Committee, City & Hunslet, Middleton Park,
Beeston & Holbeck**

Report author: Phil Garnett Ext 51632

Date: 15 June 2016

For decision

Community Committee Appointments 2016/2017

Purpose of report

- 1 The purpose of this report is to invite the Committee to make appointments to the following, as appropriate:-
 - Those Outside Bodies as detailed at Appendix 1;
 - One representative to the Corporate Parenting Board;
 - Community Committee Champions, as listed; and
 - Those Children's Services Cluster Partnerships, also as listed.

Main issues

1. **Outside Bodies**
2. Member Management Committee annually determines which Outside Bodies will be delegated to Community Committees for appointment. Attached at Appendix 1 are those organisations.
3. **Community Committee Champions**
4. The Constitution requires that Community Committees appoint Member 'Champions' in several designated areas. Currently, these areas are: 'Environment & Community Safety'; 'Children's Services'; 'Employment, Skills & Welfare'; and 'Health, Wellbeing & Adult Social Care'.

5. **Children’s Services Cluster Partnerships**

6. Previously, Member Management Committee has resolved that the nomination of Elected Member representatives to the local Children’s Services Cluster Partnerships be designated as a ‘Community & Local Engagement’ appointment, and therefore be delegated to Community Committees for determination.

7. **Corporate Parenting Board**

8. In recent years Community Committees have been used as the appropriate principle body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

Options

9. **Outside Bodies**

10. The Community Committee is requested to determine the appointments to those Outside Bodies as detailed within Appendix 1. The Council’s Appointments to Outside Bodies Procedure Rules can be made available to Members upon request.
11. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder¹ either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.
12. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.
13. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
14. Elected Members will fill all available appointments but it is recognised that Political Groups may not wish to take up vacancies which are made available to them. In such circumstances, vacancies will be notified to the Community Committee and agreement sought as to whether the vacancy will be filled.
15. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.
16. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to Member Management Committee.
17. Please note, any appointments to those Outside Bodies detailed in Appendix 1 which are made by the Committee at today’s meeting are subject to Member Management

¹ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

Committee approving at its first meeting of the municipal year, that arrangements for such appointments remain unchanged and that they continue to be made by this Community Committee.

18. Outside Body Appointments 2016/2017

19. This year there are **5** appointments to be made in relation to the following organisations:-

Belle Isle Elderly Winter Aid

Belle Isle Elderly Winter Aid is a registered charity (701895), founded in 1986. Their aim is to assist older people to remain living in their homes for as long as possible. This is done by providing activities and services to address the issues and problems, which older people say affect their quality of life and their ability to manage to maintain independence and continue to live at home.

This is an annual appointment and the Council's current representative is Councillor Blake.

Belle Isle Tenant Management Organisation (BITMO)

In 1991, Leeds City Council established the Belle Isle North Estate Management Board (EMB) in partnership with local tenants. The EMB only managed the north of Belle Isle - which benefited with investment via the Estate Action programme in the late 1980s and early 1990s. The southern half of the estate remained largely unimproved and required major improvements. The consultation and the subsequent creation of the six ALMOs in Leeds began a debate about the future of the EMB, and of the future of the whole of the Belle Isle area.

From the time that the estate was built until the 1980s Belle Isle had been one area. In 1984 the Council decentralised the housing service, and created a larger number of smaller community based housing management areas. This led to the creation of the Belle Isle North and Belle Isle South housing areas. It had always been the hope of the EMB to bring together the north and south parts of Belle Isle back into one housing area.

Over a period of five years, a group of tenants on the Belle Isle Estate worked towards tenant management for the whole area. The formation of the Belle Isle Group (B.I.G.) led to the eventual serving of a 'Notice to Manage' and the establishment of the Belle Isle Tenant Management Organisation (BITMO).

In order to achieve full TMO status the organisation had to consult with local residents, and make sure that the local community was in support of the idea. The result of the ballot that took place showed that 94% of the people who voted were in favour of local Tenant Management. Consequently, the unification of the estate and the creation of the new organisation took place in October 2004.

Belle Isle Tenant Management Organisation is the biggest Tenant Management Organisation outside London, and is responsible for more than 2000 homes and employs 32 members of staff.

These are annual appointments and the Council's current representatives are Councillors Blake and Truswell.

Holbeck Elderly Aid

Holbeck Elderly Aid is a registered charity (1075934) working with older people (60+) in the community. Its aims are to promote independent living, improved quality of life and prevention of social isolation. The charity is one of the Neighbourhood Network schemes for older people.

This is an annual appointment and the Council's current representative is Councillor Ogilvie.

Middleton Elderly Aid

Middleton Elderly Aid is a registered charity (1100601) which supports the older adult residents of Middleton, to enable them to live safely and independently in their own homes. The charity provides social activities, such as luncheon clubs, trips and outings and home services, including handyperson jobs, gardening, etc.

This is an annual appointment and the Council's current representative is Councillor Groves.

Local Housing Advisory Panels

20. Due to changes regarding Elected Member representation on the Local Housing Advisory Panels, a dedicated report on this can be found elsewhere on the agenda.
21. **Community Committee Champions**
22. The Community Committee Champions role aims to provide a local "lead" perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:
 - To provide local leadership and champion the agenda at the Community Committee.
 - To represent the Community Committee at relevant meetings, forums and local partnerships.
 - To build links with key services and partners.
 - To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues.
 - To maintain an overview of local performance.
 - To consult with the Community Committee and represent local views as part of the development and review of policy.
23. As set out in the Constitution, the Community Committee is invited to appoint to the following Community Lead Member roles, in respect of:
 - **Environment & Community Safety**
 - **Children's Services**
 - **Employment, Skills and Welfare**

- **Health, Wellbeing and Adult Social Care**

24. Given that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting two of the roles namely:
- Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
 - Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.

25. **Corporate Parenting Board**

26. Under the Children’s Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).
27. Executive Board has previously agreed a clearer framework for the corporate parenting role in Leeds. This included establishing a core group of councillors with a special interest in leading the work on Corporate Parenting - the 'Corporate Parenting Board'. This core group includes representation from each of the 10 Community Committees and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.
28. In February 2015, Executive Board approved a report that proposed a number of developments to enhance the Corporate Parenting Board, including a better link to the 'Care Promise' for looked after children and more regular involvement from senior leaders and partners both within and outside of the Council. The Board considers information including fostering services, residential care, looked after children's educational attainment and their voice and influence across the city. Representatives are asked to link back to local looked after children's issues through their Community Committee and champion the importance of effectively supporting those children. This is an important role within the overall framework of support and accountability for looked after children’s services. The March 2015 Ofsted report for Leeds highlighted the positive benefits and impact of the Board’s work.
29. The Community Committee is asked to appoint one representative to the Corporate Parenting Board for the duration of the 2016/17 municipal year. The Committee may consider it appropriate to combine the role with that of the Committee’s Children’s Services 'Champion'.
30. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to approach the Chair of the Corporate Parenting Board.

31. **Children’s Services Cluster Partnerships**

32. Clusters are local partnerships that include, amongst others: the Children’s Social Work Service, schools, governors, Police, Leeds City Council youth service, Youth Offending Service, Children’s Centres, Housing services, third sector, health, local elected members and a senior representative from children’s services. Local clusters are key to the Children & Families Trust Board partnership and delivery arrangements.
33. They aim to:
- enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
 - build capacity to improve the delivery of preventative and targeted services to meet local needs;
 - create the conditions for integrated partnership working at locality level;
 - promote the Children & Young People’s Plan and the ambition of a child friendly city across the locality.
34. A “well-coordinated locality and cluster approach results in early identification and extensive work with families according to need.” (Ofsted report, March 2015).
35. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April 2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.
36. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children’s Services directorate to be part of the Council’s representation on each cluster partnership.
37. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children’s Services Cluster partnerships to Community Committees. This was with the aim of establishing a clear formal link between those Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.
38. The Committee is invited to nominate Members to each cluster partnership within their area. The table below sets out the suggested numbers, Ward links and current representation as a basis for discussion:

Cluster	Number of Elected Members suggested	Suggested Ward link	Current Elected Member Representation
Beeston and Cottingley and Middleton	2	1 Beeston and Holbeck 1 Middleton Park	A OGILVIE J BLAKE
JESS (Joint extended schools and services: Beeston Hill, Holbeck, Belle Isle and Hunslet)	3	1 Beeston and Holbeck 1 City and Hunslet 1 Middleton Park	A GABRIEL M IQBAL K GROVES

Corporate considerations

a. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

b. Equality and diversity / cohesion and integration

Both the Community Committee Champion roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links with the relevant Executive Member, Council officers and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children's Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council's policies and priorities. As such, this would potentially include matters relating to equality, diversity, cohesion or integration.

c. Council policies and city priorities

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

d. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

e. Risk management

In not appointing to those Outside Bodies or Cluster Partnerships listed within the report, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

Conclusion

39. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix.

Recommendations

40. The Community Committee is asked to consider and confirm appointments to the following:-

- (i) The Elected Member representatives to work with the Outside Bodies identified above/at Appendix 1, or agree any changes to the schedule, having regard to the Appointments to Outside Bodies Procedure Rules, as summarised in this report;
- (ii) Member representatives to those Community Committee Champion roles, as listed;
- (iii) Member representatives to the local Children's Services Cluster Partnerships relevant to the Community Committee, as listed; and
- (iv) One Member representative to the Corporate Parenting Board.

Background information

- None

Community Committee Appointments to Outside Bodies (South Inner)

Outside Body	Charity /Trust	No of Places	Review Date	No of places to review	Current appointees	Cllr Y/N	Review Period	Group
Belle Isle Elderly Winter Aid	Yes	1	Jul-16	1	Judith Blake	Y	Annual	Lab
Belle Isle Tenant Management Organisation (BITMO)	No	2	Jul-16	2	Paul Truswell	Y	Annual	Lab
			Jul-16		Kim Groves	Y	Annual	Lab
Holbeck Elderly Aid	Yes	1	Jul-16	1	Adam Ogilvie	Y	Annual	Lab
Middleton Elderly Aid	No	1	Jul-16	1	Kim Groves	Y	Annual	Lab
Local Housing Advisory Panel(s) - <i>Dedicated report on the Member appointment to these bodies can be found elsewhere on the agenda</i>								
		5		5		5		

Number of places 5
 Places held pending review 5
 Places currently filled beyond June 15 0
 Number of places to fill 5

Number of Members in the Committee Area 9

Percentage of Members on the Committee

Notional Places Allocated

Labour	9	100	12.00
Liberal Democrat	0	0	0.00
Conservative	0	0	0.00
<i>Other to list</i>			
Total	9		12

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Report of: Jill Wildman, Chief Officer Housing Management

Report to: Inner South Community Committee, Beeston and Holbeck, City and Hunslet and Middleton Park Wards.

Report author: Ian Montgomery, Housing Manager – Tenant and Community Involvement 07891 271612

Date: 15 June 2016 For decision

Community Committee nominations to Housing Advisory Panels (HAP)

Purpose of report

1. To seek Ward Councillor nominations from the Inner South Community Committee to the Inner South Housing Advisory Panel (HAP)

Main issues

2. There are 11 HAPs across the city, in geographical alignment with Community Committee's, with the exception of the East Inner Community Committee – which is split into two HAPs due to the large number of Council homes.
3. Ward Members play an important role in helping the panels undertake their wider tenant engagement role, giving insight into the needs of local communities and linking the priorities of the HAP with the Community Committee so that Council and other services work more effectively together.
4. HAP membership currently includes two Elected Members that are nominated by the Community Committees. This has been in place a number years.
5. However, this standard request to all the Community Committees to nominate 2 Ward Members has raised a number of queries due to the variations in the number of wards

within each HAP area, and the variation in the number of Council homes within them.
(See appendix 1)

6. To address this and to adopt a more flexible approach, Community Committees in their June 2016 round of nominations are requested to:
 - a. Nominate up to 1 Ward Member per Ward within the HAP area (with the exception of Outer East which has 1 Ward, where 2 nominations from the same Ward are welcomed).
 - b. To undertake the above on the basis that all nominations are for full members, with HAP voting rights.
 - c. Take into account the number of Council homes in each Ward. For Wards with relatively few Council homes nominations are sought on an optional basis.
7. To reflect the tenant-led nature of the HAPs, and the potential increase in Ward Members for some HAPs, tenant membership, as outlined in the HAP terms of reference, will be adjusted from 10 tenants, up to a possible 12.
8. Council nominations to the panel will continue to help develop local working relationships, especially between the local housing teams, the Tenant and Community Involvement Service and the Area Support Teams. Closer working between these teams and services will also help maximise the opportunities for the joint funding of local projects.

Corporate considerations

9.

a. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters

b. Equality and diversity / cohesion and integration

Council representation on Housing Advisory Panels enables those appointed Members to act as a conduit in terms of linking the Council's policies and priorities. It also encourages joint working between services to support local projects; these would potentially include matters relating to equality, diversity, cohesion or integration.

c. Council policies and city priorities

Council representation on, and engagement with Housing Advisory Panels, to which the Community Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

d. Resources and value for money

Council representation on the HAPs encourages closer working relationships, in particular the opportunities for the joint funding of projects that meet local needs.

e. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

f. Risk management

In not appointing to the HAPs, there is a risk that the Council's designated representation would not be fulfilled and the opportunities and benefits to local tenants and residents not maximised.

Conclusion

10. The Housing Service is seeking nominations to Housing Advisory Panels. Community Committees are requested to nominate up to 1 Ward Councillor per Ward within the HAP area. The nominations to the HAPs will continue to help the service build positive working relationships with the Committee and to ensure local priorities are reflected in panel activity.

Recommendations

11. The Inner South Community Committee is requested to nominate up to 1 Ward Member from each of the Beeston and Holbeck, City and Hunslet and Middleton Park Wards within the HAP area.

Background information

- Key functions of Housing Advisory Panels are to:
 - Be aware of the needs of local communities and wider Council priorities and use HAP funds to support a range of community and environmental projects that help support these.
 - Work with local housing and other Council teams to help review and monitor the delivery of local services and help shape services that meet the local communities needs.
 - Support all forms of tenant engagement activity, linking local activities and projects with Communities Teams and other partners. More information is available from www.leeds.gov.uk/hap or from the Tenant and Community Involvement Service, 0113 378 3330 or email housingadvisorypanel@leeds.gov.uk

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Report of: Martin Dean, Area Leader, South Area Support Team

Report to: Inner South Community Committee, Beeston & Holbeck, City & Hunslet, Middleton Park

Report author: Martyn Long

Date: 15 June 2016

To note

Inner South Community Committee Briefing Lettings Policy Review Consultation Update

Summary of main issues

In February 2016, Executive Board agreed to commence consultation on these proposed changes to Housing Leeds' current lettings framework with a view to approving a revised policy in September/October 2016.

The consultation commenced with two Elected Member sessions in early March 2016. This has been followed by further consultation with local tenant and resident groups, statutory and voluntary sector partners and individual tenants and residents.

The paper provides an update on progress with the consultation to date, and some feedback on the key themes to emerge so far.

Recommendations

1. Members of the Community Committee are asked to comment on the proposals set out in the lettings policy consultation.

Purpose of this report

The report sets out the proposals being consulted on to the council's lettings framework, including the development of a tenant transfer list, a review of the lettings policy and a new approach to community lettings policies.

The report sets out the proposed consultation process and timescales for implementation of the new policies.

2.0 Background

- 2.1 The lettings framework is based on the council's legal duties set out in the Housing Act 1996 of meeting housing needs as well as meeting the aspirations of tenants and residents.
- 2.2 Demand for council housing outstrips supply. The average waiting time for households who were rehoused in 2014/15 was 48 weeks across all areas of the city, property types and sizes.
- 2.3 Currently there are 23,922 (31/03/16) households on the housing register. Approximately 21% (5,901) of customers have assessed housing needs (Band A & B).
- 2.4 Around 1 in 6 of the council's 57,000 homes have a local lettings policy attached to them which gives preference to certain groups of applicants for some properties, e.g. local connection preference in some outer lying areas of the city or age restrictions intended to minimise lifestyle clashes in flats. Approximately 4,300 properties are sheltered properties that are primarily let to people aged 60 years and over.
- 2.5 As part of the harmonisation programme Housing Leeds has commenced a fundamental review of the local lettings policies to ensure they are fit for purpose and consistently applied across the city. The new approach to developing community lettings policies has been informed by the policies used to let the new build homes delivered through the PFI and Council Housing Growth Programme.
- 2.6 In February 2016, Executive Board agreed to commence consultation on these proposed changes to the current lettings framework with a view to approving a revised policy in September/October 2016.

3. Main issues

- 3.1 Housing Leeds has identified the following drivers for change:
 - The majority of the LLPs have been in place for many years and whilst they have been periodically reviewed, there has been little or in some cases, no change.
 - They do not comply with equalities legislation leaving the council open to legal challenge based on discrimination
 - They often rely on the judgement that tenancy behaviour is linked to age, rather than evidence
 - There is inconsistent application of the policies with evidence that they restrict housing opportunities to younger people in some communities and result in concentrations in other areas.

Housing Leeds has extended the scope of the local lettings policy review to include the wider lettings framework.

3.3 The consultation asks for feedback on the following proposals:

Introduction of a tenant transfer policy to give greater preference to and reward existing council tenants who have successfully held a secure tenancy as part of our commitment to the social contract and enabling the council to make better use of its housing stock

Review of the main lettings policy to mainstream some elements previously covered by local lettings policies – specifically:

- Use of local connection preference in outer lying areas of the city with low turnover and high demand
- Giving preference to tenants with a good tenancy record
- Conducting home visits to prospective applicants prior to making an offer
- Introducing pre tenancy training for 16 and 17 year olds, and applicants who are unable to demonstrate a good tenancy record
- Using our good neighbour criteria in areas with significant issues of anti-social and criminal behaviour

New approach to community lettings policies to replace local lettings policies, with improved links to tenancy management issues in the wider community.

To include more proactive marketing of lower demand homes to attract new customer groups, and to encourage people in employment and flat sharing, and to encourage council tenants to downsize to a smaller property or high rise flat, and free up a family council house

3.4 The consultation commenced with two Elected Member sessions in early March 2016. This has been followed by further consultation with local tenant and resident groups, statutory and voluntary sector partners and individual tenants and residents. We are about a third of the way through the consultation and are currently on track to complete by July 2016.

A full timetable for the consultation is below:

Consultation plan	Timescales
Finalise proposals for consultation	Jan / Feb 2016
Executive Board approval to commence consultation	Feb 2016
Political briefings on draft version	March 2016
Public consultation with stakeholders on proposed changes to lettings policy, including tenants / customers	March – July 2016
Collation of responses	July 2016
Proposals to Housing Advisory Board	September 2016
Equality Impact Assessment of proposed changes to lettings policy	July - August 2016
Community Committees	June 2016
Housing and Regeneration Scrutiny Board	July 2016
Housing Advisory Board	September 2016
Executive Board to consider and approve changes	October 2016
Implementation including IT changes, training and promotion of new policy	October – November 2016
Implementation of Community Lettings Policies on Block by Block Basis	From October 2016
Regular Updates to HAB throughout implementation	October 2016 –

In addition to face to face consultation, online survey is available on the council's Talking Point portal, which has been promoted through the Leeds Homes flyer and website, Housing Leeds website, tenant newsletter and via social media.

3.6 The consultation is currently focusing on the overarching policy framework and changes to individual blocks will be subject to further local consultation with tenants and residents prior to implementation on a phased basis.

3.11 The consultation will run until July. A full consultation timetable is detailed above. Over the next 6-8 weeks further consultation will be undertaken with:

- VITAL;
- Community Committees;
- YAGI;
- High Rise Group;
- All Housing Advisory Panels;
- Equal Access Group;
- Staff;
- A number of tenant and residents groups facilitated through the tenant involvement team.

3.12 We will also be further promoting the online survey as widely as possible to gauge the views of both current and prospective tenants. A full summary and outcomes from the consultation will be presented to Housing Advisory Board in September 2016.

4.0 Corporate Considerations

4.1 Equality and Diversity / Cohesion and Integration

A full equality and diversity impact assessment will be completed to identify potential positive and negative impacts of the final recommended changes. This will also consider the impact of the recent High Court case which ruled that Ealing's allocations policy was unlawful – this related to their tenant transfer and employment preference criteria.

4.2 Council policies and Best Council Plan

The development of community lettings policies supports the council's ambition of being the best city in the UK, which is fair, open and welcoming to all. This links to the best council outcomes of improving the quality of life for residents, particularly those who are vulnerable or in poverty.

4.3 Resources and value for money

The Council aims to ensure its housing stock is managed efficiently and best use is made of the limited resource, for example, by reducing homelessness and the associated social and financial costs such as temporary accommodation placements.

The Council aims to operate an efficient lettings process, to reduce the length of time properties remain empty to ensure the needs of customers in housing need are met, and to increase tenant and resident satisfaction with their homes and neighbourhoods.

4.4 Legal Implications, Access to Information and Call In

The report is an update paper and is not subject to call in. The Housing Act 1996 requires every local housing authority to have an allocation scheme for determining which customers are prioritised for re-housing, and the procedure to be followed in allocating housing. This covers lettings of Council tenancies made by Housing Leeds and the Belle Isle Tenant Management Organisation (BITMO), and nominations to Registered Social Landlords. The Localism Act and more recent government guidance supports local authorities to consider operating tenant transfer lists alongside their lettings policies. In addition the council will consider the implications of the recent case involving Ealing Council's allocations policy.

4.5 Risk Management

The report is an update paper. A full risk assessment has been undertaken for the Lettings Policy Review.

5.0 Conclusions

- 5.1 This report highlights the progress that has been made to date with the consultation on the lettings policy review, and provides some feedback on the key messages emerging from the consultation so far. A full report on the outcome of the consultation and next steps will be presented to the September meeting of Housing Advisory Board, prior to being taken to Executive Board for approval.

6.0 Recommendations

- 6.1 Members of the Community Committee are asked to comment on the proposals set out in the lettings policy consultation.

Background documents¹

- February 2016 Executive Board paper 'Effective Housing Management and Lettings Framework.'

Appendix 1

List of approved local lettings policies.

Appendix 2

Consultation Survey form.

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Area	Housing office	Address	LLP	type	No. props
Belle Isle	BITMO	Aberfield Drive various flats	35+	age	10
Belle Isle	BITMO	Aberfield Drive various flats	40+ / access only children 10+	age	12
Belle Isle	BITMO	Winrose Drive various flats	keyworkers/employment/local connection	Keyworker	12
Belle Isle	BITMO	Winrose Drive, Winrose Grove, Belle Isle Circus various flats	55+	age	40
Belle Isle	BITMO	Windmill Close	Good neighbour	Good neighbour	16
East	Burmantofts	Lupton Avenue various flats	35+	age	12
East	Burmantofts	St Stephens Road, Rigton Close, Rigton Drive, Nippet Lane various flats	40+/no resident children	age	84
East	Burmantofts	Naseby Grange	55+	age	98
East	Burmantofts	Brignall Croft, Gargrave Court, Scargill Grange	25+/no resident children	age	290
East	Burmantofts	Shakespeare Court, Shakespeare Grange, Shakespeare Towers	35+/no resident children	age	291
East	Chapelton	Button Hill various flats	50+	age	7
East	Chapelton	Town Street Walk various flats	50+	age	10
East	Chapelton	Newton Lodge Close various flats	40+	age	16
East	Chapelton	Potternewton Court	55+/no resident children	age	56
East	Chapelton	Potternewton Heights	45+/no resident children	age	83
East	Gipton	St Albans Approach various flats	50+	age	6
East	Gipton	Buller Grove various flats	50+/no resident children	age	8
East	Gipton	Kimberley Road various flats	55+/no resident children	age	12
East	Gipton	Easterley Mount (12), Easterley Square(2)	50+	age	14
East	Gipton	Pembroke Grange and Pembroke Towers	55+/no resident children	age	84
East	Gipton	Oakland Drive	Local Conn	Local Conn	10
East	Gipton	Denbigh Croft, Denbigh Heights	55+/no resident children	age	90
East	Gipton	Brecon Rise and Brecon Court	55+/no resident children	age	92
East	Gipton	Gipton Gate East, Gipton Gate West	35+/no resident children	age	119

East	Gipton	Briarsdale Heights, Briarsdale Court, Briarsdale Croft	35+/no resident children	age	137
East	Gipton	Highways various flats	35+/children 10+	age	12
East	Gipton	Highways various flats	55+/no resident children	age	118
East	Gipton	Coldcotes Walk various flats	50+	age	8
East	Halton Moor / O'thorpe	Lakeland Court	45+/no resident children	age	58
East	Harewood	Bondgate 2 flats	35+/no resident children	age	2
East	Meanwood	Scott Hall Drive various flats	25+/no resident children	age	22
East	Meanwood	Stonegate Farm Close various flats	40+/no resident children	age	20
East	Moortown	Elmhurst Close various flats	40+/no resident children	age	15
East	Moortown	Saxon Green various flats	40+/no resident children	age	19
East	Moortown	Stonegates various flats	35+/no resident children	age	3
East	Moortown	Stonegates Road various flats	35+/no resident children	age	4
East	Moortown	Leaffield Close various flats	40+/no resident children	age	5
East	Moortown	Queenshill Approach various flats	40+	age	6
East	Moortown	Fieldhouse Close various flats	40+	age	7
East	Moortown	Queenshill Drive various flats	40+	age	8
East	Moortown	Stonegate Road various flats	40+	age	11
East	Moortown	Leaffield Towers	40+	age	59
East	Moortown	West Park Chase various flats	35+/no resident children	age	4
East	Moortown	Brackenwood Drive various flats	40+/no resident children	age	6
East	Moortown	Chandos Gardens various flats	35+/no resident children	age	12
East	Moortown	Brackenwood Green various flats(odds only)	40+/no resident children	age	12
East	Moortown	Lidgett Towers	30+/no resident children	age	54
East	Moortown	Norfolk House various flats	10+	age	2

East	Moortown	Leatham House various flats	10+	age	2
East	Moortown	Gray House	10+	age	2
East	Moortown	Leaconfield House Wetherby	10+	age	3
East	Moortown	Fairview House Wetherby	10+	age	3
East	Moortown	Birkmyre House	10+	age	3
East	Moortown	Rhodes House Wetherby	10+	age	3
East	Moortown	Hodgson House	10+	age	3
East	Richmond Hill	Saxton Gardens	45+	age	230
East	Seacroft North	Bailey Towers	40+/no resident children	age	60
East	Seacroft North	Brookland Towers	40+	age	60
East	Seacroft North	Seacroft Gate Blocks 1 & 2	40+/no resident children	age	118
East	Seacroft North	Barncroft Court, Grange, Heights, Towers	50+/no resident children	age	178
East	Seacroft South	Hollin Park Mount various flats	40+	age	4
East	Seacroft South	Hollin Park Avenue various flats	40+	age	4
East	Seacroft South	Inglewood Place	25+	age	18
East	Seacroft South	Dib Lane	40+	age	20
East	Seacroft South	Fearnville Close and Fearnville Drive	40+/no resident children	age	21
East	Seacroft South	Inglewood Drive	25+	age	44
East	Seacroft South	Parkway Court	35+/no resident children	age	87
East	Seacroft South	Parkway Grange	35+/no resident children	age	87
East	Seacroft South	Parkway Towers	25+/no resident children	age	98
East	Wetherby	all family houses 2B+	local conn	Local Conn	517
South	Garforth & Kippax	Family type housing	Local Conn	Local Conn	1038
South	Inner team	Cardinal Road, Cardinal Square, Cardinal Walk, Redhall Close, Redhall Crescent, Waincliffe Place	25+	age	83
South	Inner team	Meynell Heights	45+	age	94
South	Inner team	Crescent Towers	45+	age	96
South	Inner team	Beeston Hill and Holbeck new builds	excellent tenancy record 75% / other pref criteria 25%		76
South	Kippax	Various bedsits: Victoria Street, Allerton Bywater and Mount Pleasant Gardens	55+	age	38
South	Morley	Cottingley Heights	25+/no resident children	age	143

South	Morley	Cottingley Towers	25+/no resident children	age	144
South	Morley	Bank Street various flats	45+/no resident children	age	12
South	Morley	Bank Avenue various flats	45+/no resident children	age	45
South	Morley	Glen Grove: various flats	45+	age	8
South	Morley	Beacon Avenue: various flats	45+	age	8
South	Morley	Glen Mount: various flats	45+	age	11
South	Morley	Elmfield House various flats	45+/no resident children	age	12
South	Morley	Elmfield Court various flats	45+/no resident children	age	40
South	Morley	Birch Court various flats	45+/no resident children	age	44
South	Morley	Glen Road: Various flats	45+	age	51
South	Morley	Lewisham Court various flats	45+/no resident children	age	54
South	Rothwell	Lay Garth Place	55+	age	4
South	Rothwell	Carlton Lane	55+	age	4
South	Rothwell	Lay Garth Green	55+	age	12
South	Rothwell	Lay Garth Gardens	55+	age	19
South	Rothwell	Blackburn Court (various 1 bed flats and bedsits)	55+	age	24
South	Rothwell	Family type housing	Local Conn	Local Conn	751
South	Swarcliffe	Sherburn Court	55+	age	82
South	Swarcliffe	Primrose Road	55+	age	6
South	Swarcliffe	Field End	55+	age	10
South	Swarcliffe	Brooksbank Drive	55+	age	20
West	Armley	Town St various flats	30+	age	4
West	Armley	Fearnley Close various flats	40+	age	4
West	Armley	Second Ave various flats	30+	age	5
West	Armley	Tong Road various flats	30+	age	6
West	Armley	First Avenue various flats	30+	age	7
West	Armley	Parliament Place various flats	35+	age	10
West	Armley	Cheltenham St various flats	40+	age	27
West	Armley	Westerly Croft various flats	30+	age	45
West	Armley	Westerly Rise various flats	30+	age	45
West	Armley	Burnsall Gardens various flats	30+	age	46
West	Armley	Burnsall Grange	30+	age	95
West	Armley	Burnsall Croft	40+	age	97
West	Armley	Wortley Heights	35+	age	99
West	Armley	Poplar Court, Poplar Mount	21+	age	182
West	Armley	Wortley Heights, Wortley Towers, Clyde Court, Clyde Grange	Good neighbour	Good neighbour	396
West	Bramley	Flats in Bellmounts(15), Landseers (94), Newlay Lane(3), Rossefield (flats and bedsits)(111), Wellington Grove(16), Ashlea(7), Coal Hills(23), Intake Lane(10), Snowdens (81), Westovers(12), St Catherines(18), Upper Town Street(4)	35+	age	393
West	Bramley	Flats in Baths (12), Fairfield Close(27)	25+	age	39

West	Bramley	Flats in Fernbanks (39), Ganners (109), Langleys (27), Summerfields (71)	30+	age	246
West	Horsforth	Various - Holtdale Avenue, Close, Croft, Drive, Fold, Gardens, Garth, Green, Grove, Lawn, Place, Road, View and Way	Good neighbour	Good neighbour	272
West	Horsforth	Broadwalks (42), Springwell Close (10), Wilkinson Way (19)	40+	age	71
West	Horsforth	Windmill Lane (6)	40+	age	6
West	Kirkstall	Lea Farm Drive, Lea Farm Place, Lea Farm Grove: various flats	Good neighbour	Good neighbour	52
West	Kirkstall	Moor Grange Court	50+	age	58
West	Kirkstall	Iveson Grove various flats	45+	age	31
West	Pudsey	Andrew House (6), Blackett Street (3), Burton Street (12), Durham Court (6), East Court (6), Hainsworth Court (5), Hollin Park Road (8), Oakwell Court (6), Walton Croft (6): various flats	40+	age	52
West	Pudsey	Minster flats, Ripon House (9), Beverley Court (8), Durham Court (6), Lincoln Court (9), York House (9)	55+	age	41
West	Pudsey	New Street Grove (16)15, The Gardens (8)	50+	age	23
West	Pudsey	Acres Hall Avenue (27), Carlisle Road (3), Clifton Court (10), Fartown (8), Harley Rise (16), Highfield Green (16), Highfield Road (4), Lane End(4), Littlemoor Crescent (10), Rutland Court (18), Standale Crescent (8), Swinnow Gardens (4), Swinnow Green (7), Swinnow Road (11), Thorpe Road (16), Victoria Crescent(8), Washington Place (8) Westdale Drive (20), Westdale Grove (17), Westdale Road (12)	30+	age	226
West	Pudsey	Waterloo Road, Marsh View	55+, local connection to Pudsey, preference to Pudsey social housing tenants downsizing	age	8
West	Pudsey	Various: Crimbles Place (16) Claremont Grove (60)	50+	age	76
West	Pudsey	2-48 Chaucer Avenue (23), 1-39 Meadowhurst Gardens (31), 1-20 Mount Tabor Street (20), 21-27 Radcliffe Lane (4), 1-8 St Lawrence Close (8), 1-20 Tofts House Close (18), 31-53 Windmill Hill (12),	50+	age	116

West	Pudsey	Various: Rycroft Court (46), Rycroft Place (46), Rycroft Towers (46)	30+	age	137
West	Wortley	'Amber Cottage' Amberley Road	55+ and LC to Wortley	age	1
West	Wortley	Kitson Close	40+	age	2
West	Wortley	Toft Street	40+	age	2
West	Wortley	Privilege St	40+	age	4
West	Wortley	Privilege St	40+	age	5
West	Wortley	Thornhill Road	40+	age	6
West	Wortley	Hawkhurst Road	40+	age	6
West	Wortley	Amberley Gardens	40+	age	7
West	Wortley	Kitson Gardens	40+	age	8
West	Wortley	Thornhill Place	40+	age	11
West	Wortley	Evelyn Place, Silver Royd Hill, Marsden Street	55+, LC to Wortley, pref to Wortley social housing tenants downsizing	age	16
West	Wortley	Fawcett Gardens	30+	age	23
West	Wortley	Whincover Grange	50+	age	48
West	Wortley	Gamble Hill Croft	30+	age	93
West	Wortley	Addingham Gardens (12), Blackpool Place (4), Branch Road (3), Cow Close Road (7), Lower Wortley Road (5), Whingate Green (12), Gainsborough Place (8), Newton Square (10), Low Moor Side Court (16), Silver Royd Hill (11), Low Moor Side Close (3)	35+	age	91
West	Wortley	Farrow Green (20), Gamble Hill Close (5), Gamble Hill Drive (19), Fawcett Close (12), Silver Royd Close (7), Whincover Close (12), Whincover Bank (3), Whincover Grove (12), Whincover Hill (7)	40+	age	97
West	Wortley	Whincover gardens (40+)	40+	age	3
West	Wortley	Gamble Hill Grange	30+	age	98
West	Wortley	The Heights East and West	30+	age	119
	TOTAL				10125

We want your views on how we let our homes

Housing Leeds manages approximately 57,000 tenancies and makes between 4,500 - 5,000 lettings every year.

1. We are proposing to create a separate **tenant transfer policy** which would allow the council to offer a proportion of available homes to council tenants ahead of other applicants.

This would reward tenants with good tenancy records, help tenants who need to move home and free up council homes for other customers. Do you agree with the proposal to create a separate tenant transfer policy?

2. If we introduce a **tenant transfer quota**, what proportion of properties should be advertised for council tenants?
3. We are proposing that applicants may have a **home visit** before being offered a home. We will check people are paying their rent and looking after their home. Do you agree with the use of home visits?
4. Currently we allocate some family sized homes by giving preference to customers with a **local connection** to the council Ward area. These are in areas with few family homes becoming available, high demand and lack of affordable housing in neighbouring areas. Do you agree we should use local connection in other areas of the city with severe shortages of family sized homes?

5. We currently have a number of **local lettings policies** on flats which give preference to applicants over a certain age eg 40 years and over. Housing Leeds is proposing to reduce the number of these policies over the next 3 years.

Please note this question is about the overall approach to age restrictions. Any changes to existing local lettings policies will be subject to local consultation.

Do you agree that we replace the existing age restrictions with the groups listed below?

Please tick all that apply:

- Home visits / tenancy checks
- Pre-tenancy training where prospective tenants have to attend sessions covering how to manage a council tenancy
- Preference to under occupiers where their move will free up a house for another family
- Preference to people in employment
- None of the groups listed above
- Other groups - please state: _____

You can let us have your comments by completing our survey at www.leeds.gov.uk/LPR2016. The closing date is 19 June 2016.

Your opinions will be taken into account when the revised lettings policy is drawn up.

The final version of the policy will be considered by the council's Executive Board later in the year.

Check the [Housing Leeds Facebook page](#) for further updates and details of consultation events. Details about the changes will be available on the council's website and in the Leeds Homes property flyer and website.

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Report of: Martin Dean, Area Leader, South Area Support Team

Report to: Inner South Community Committee, Beeston & Holbeck, City & Hunslet, Middleton Park

Report author: James Turner (07843080216)

Date: 15 June 2016

To note

Inner South Community Committee Briefing Neighbourhood Teams – June 2016

Purpose of report

This report highlights steps taken to provide an integrated service for District Nursing, Community Matrons, Intermediate Care Services and area-based Social Work which formerly operated to geographical populations with therapy services spread across intermediate care and domiciliary physiotherapy.

Leeds Neighbourhood Model

The reasons for integrating are well documented:

- ❖ Better joined up care for the Citizens of Leeds
- ❖ A reduction in unplanned admissions into acute care
- ❖ Smoother discharge pathways
- ❖ Supporting people for longer in a community setting
- ❖ Government policy including The Care Act

Previous model

Formerly separate, citywide services such as District Nursing, Community Matrons, Intermediate Care Services and area-based Social Work operated to geographical populations with therapy services spread across intermediate care and domiciliary physiotherapy.

Main issues

What does the Leeds model look like today?

Adult services are now organised on a neighbourhood level working together in teams of Community Nursing, Community Therapy & Social Work known as “Neighbourhood Teams”.

There is one single point of access into the system and the 13 Neighbourhood Teams wrap around the GP practices they support.

The Neighbourhood Teams link with other specialist services brought into the local community e.g. Reablement, Geriatrician, Mental Health Liaison, Memory Support & Carers Support.

Teams work closely with family, friends, carers & other support networks, community, voluntary and 3rd sector organisations and with other Health & Social Care providers/partners.

What is working well?

There is an understanding and recognition that the issues are broader than just physical health and are based on a range of factors including choices, opportunities and aspirations all of which must be addressed to deliver improved health and wellbeing.

The teams adopt case management principles to integrate services around the needs of individuals and citizens benefit from a targeted, community-based approach to care that involves assessment, care planning, care co-ordination and review.

Monthly multi-disciplinary meetings are well established and attended by wide range of professionals including voluntary sector and both staff and service users have been involved in building and shaping the service model.

These services are beginning to embed within natural community settings and deliver a personalised approach based around the way people want to live their lives.

From the very beginning relationships have been built with community groups e.g. neighbourhood networks and liaison roles facilitate improved understanding and engagement.

The Neighbourhood Teams have established good relationships with the 3rd sector such as Trinity Network and Rothwell Live at Home.

Continuing to develop the model

As the new processes are further tested and developed there are a number of things that all teams will continue to work on to support effective partnership working, including:

- ❖ Continuing to develop close working relationships with GP practices
- ❖ Strengthening case management meetings
- ❖ Building stronger links with Area and Citywide teams
- ❖ Developing an asset-based community focus
- ❖ Exploring New Models of Care

Benefits - Individual Outcomes

- ❖ Connection to community groups reduces social isolation
- ❖ Restored confidence of carer and individual in care team
- ❖ Improved diet and nutrition
- ❖ Addressed personal safety concerns
- ❖ Increased independence
- ❖ Improved home environment

Benefits – Clinical Outcomes

- ❖ Reduced dependency/full withdrawal of/changes to appropriate medication
- ❖ Regular monitoring and review enabling early intervention
- ❖ Fewer GP or community matron visits
- ❖ Fewer hospital admissions
- ❖ Prevented long term care admission
- ❖ Appropriate dementia support in place

Next Steps

A period of consolidation will enhance relationships within teams as the services continue to grow together and the development of a Neighbourhood Leadership Community will help provide strategic direction.

Work will continue with primary care and mental health services and the development of a shared performance culture and a service specification for neighbourhood teams and will help drive the improvement of patient outcomes.

Social Care intervention brokered by health colleagues will allow services to be put in place to support independence rather than to reactively manage emergencies.

Better and more systematic use of third sector and community services will continue to sustain independence and promote an asset-based approach.

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Introduction

INSPIRING CHANGE
making Leeds the best city for health and wellbeing

- Development of existing services
- Based on GP population
- Knowledge of local community
- Holistic council-wide approach
- Health & wellbeing of population



Integrated Health & Social Care in Leeds

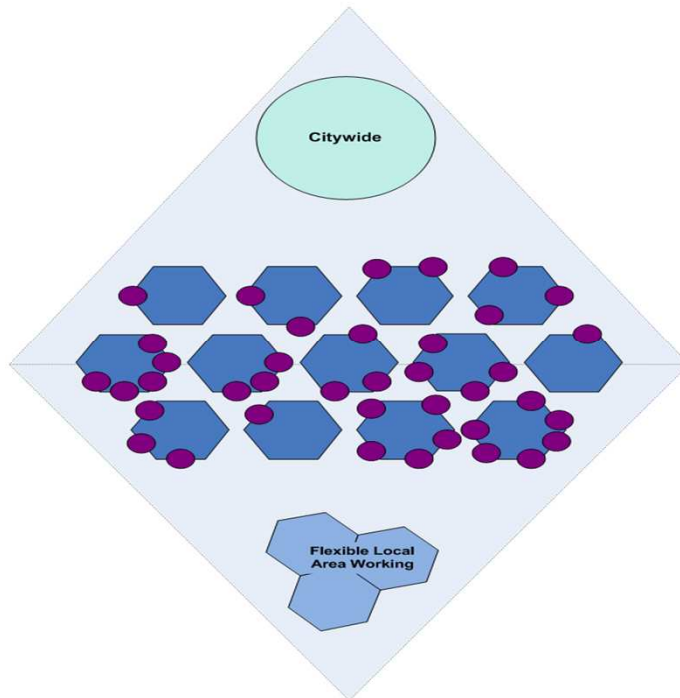
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 making Leeds the best city for health and wellbeing



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The Leeds Neighbourhood Model



- 'Single Front Door' (Gateway/SPUR) new referrals via phone and electronic, screening, signposting.
- Night nursing – delivery of care & support
- Discharge functions
- Specialist functions
- Bed management
- Assistive Technologies
- Admin/Business Support Hub



- Triage & Allocation
- Assessment
- Rapid Response function
- Delivery of care & support inc. nursing, therapy, social work and support functions
- Case Management
- Care Management
- Pharmacy / Medical
- Support to Community Beds
- Business Support/Admin



- Smaller group of GP practices at sub-neighbourhood level
- Size of caseload clusters will vary
- Number of caseload clusters per neighbourhood will vary



Flexibility across neighbourhoods is used to cover for peaks and troughs in demand from one neighbourhood to another. This includes both anticipated variation (weekends, public holidays) and unanticipated variation (surge and escalation)



So - what has it achieved?

Outcomes

- Individual
 - Improved independence, living conditions and quality of life
 - Improved continence, mobility & social life
 - Improved personal safety
 - Restored confidence
- Clinical
 - Reduced hospital admissions, professional visits and dependency on medication
 - Regular monitoring & review
 - Improved long term care management & pain control



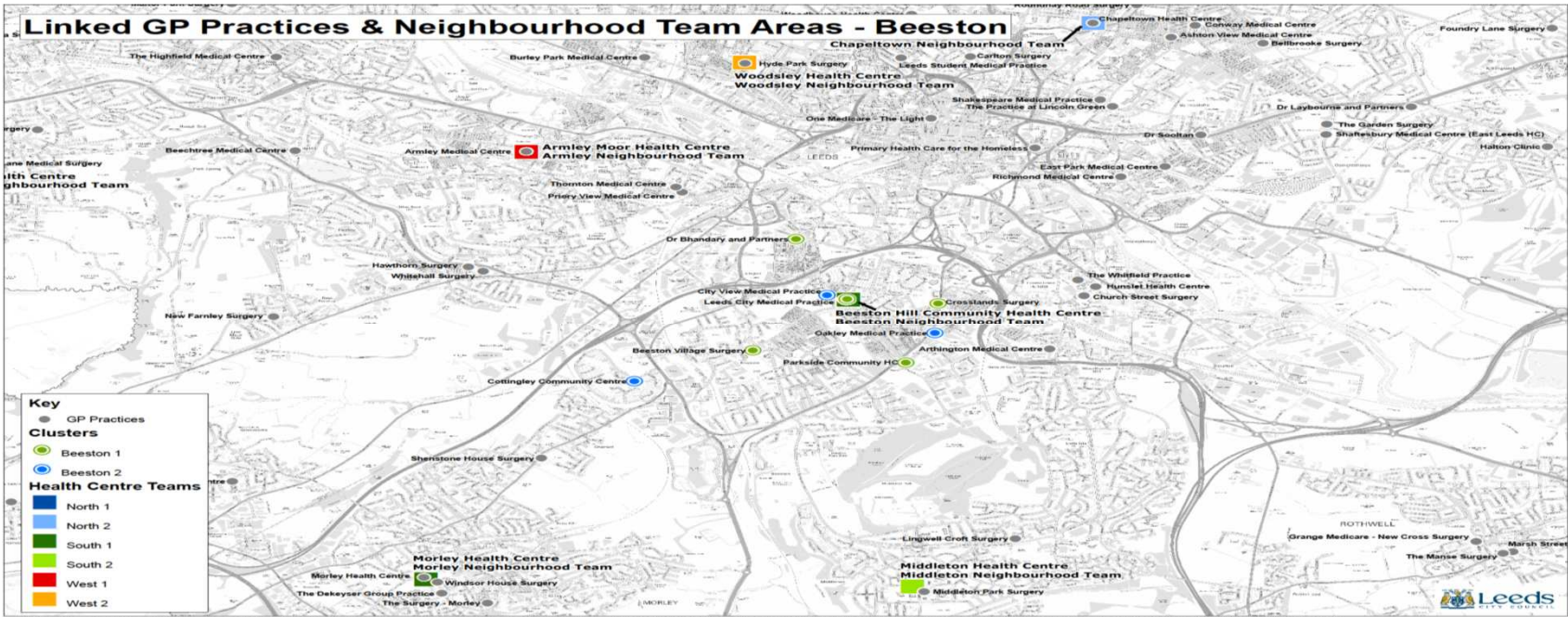
Portfolio

INSPIRING CHANGE
making Leeds the best city for health and wellbeing

	Neighbourhood Team	Beeston	Middleton
West 1 Armley & Pudsey			
West 2 Woodsley, Yeadon & Holt Park			
North 1 Wetherby & Meanwood			
North 2 Chapelton & Seacroft			
South 1 Beeston & Morley			
South 2 Middleton & Kippax			
	Population (July 2015)	41,852	78,469
	Ranking for number patients > 74 yrs	13 th out of 13	Mid to high number
	Ethnicity	Higher Pakistani/Black African compared to Leeds; lower White.	67% White British
	Deprivation	Highest deprivation: 97% living in two most deprived quintiles	18% living in the most deprived quintile



Beeston Profile



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Beeston Strengths

- Beeston has well established multi-disciplinary case management meetings with efficient integrated working between primary care and the neighbourhood.
- A highly visible management team provides guidance and support.

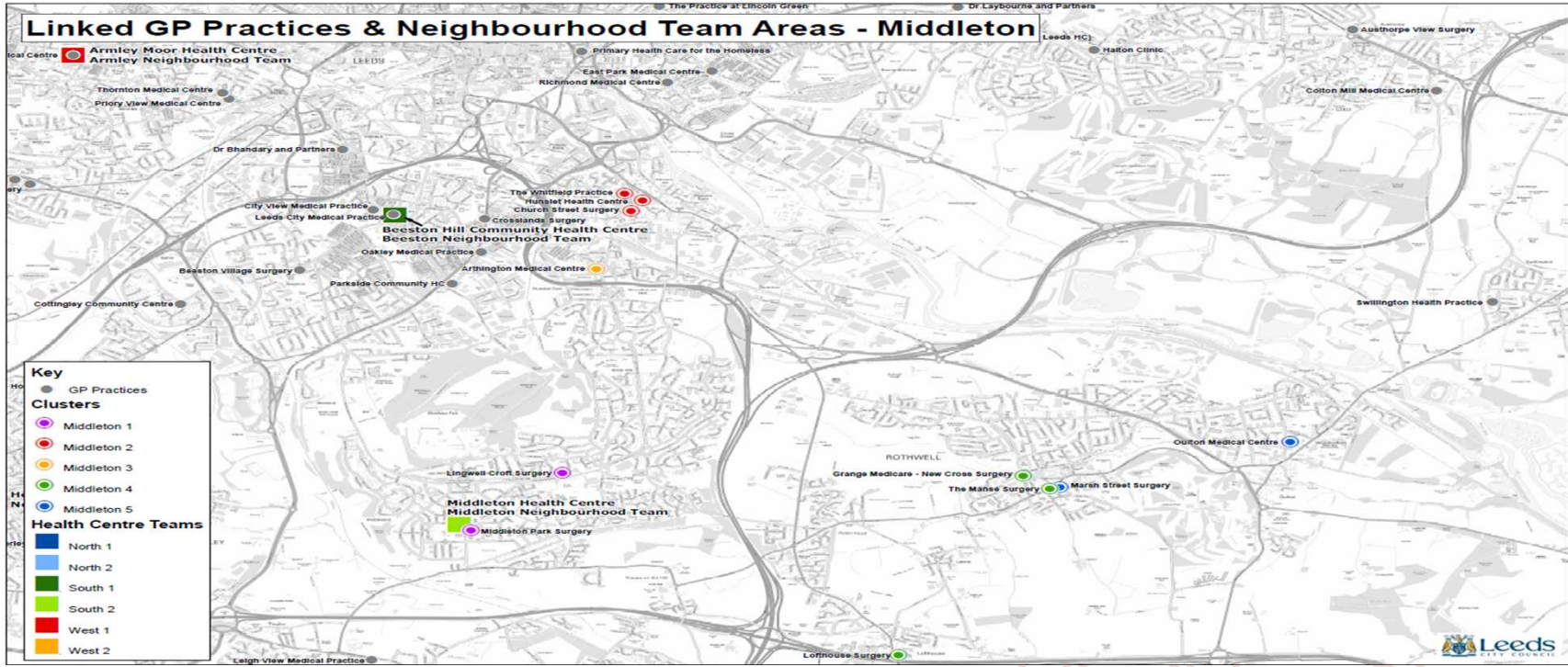


Beeston Challenges

- Discussion: what can we do to overcome challenges?



Middleton Profile



Middleton Strengths

- All staff are co-located at Middleton health centre
- Work well together supporting large caseloads
- Coped well during periods of low staff levels



Middleton Challenges

- Discussion: what can we do to overcome challenges?





Report of the South East Area Leader

Report to: Inner South Community Committee (Beeston & Holbeck, City & Hunslet, Middleton Park)

Report author: Martin Hackett (07891 275590)

Date: Wednesday 15th June 2016 for decision

Inner South Community Committee Update Report

Purpose of report

1. To bring to Members' attention, a summary of work which the Communities Team are engaged in based on priorities identified by the Community Committee, that are not covered elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

Background information

2. The Community Committee has a Community Plan that is updated throughout the year where actions are detailed against the Community Committee priorities. This report provides regular updates on some of the key activities between Community Committee meetings including project work, community engagement, partnership work, functions delegated to Community Committee, Community Champions roles and actions, integrated working and locality working.

Main issues

3.0 Updates by theme: Children's Services Community Champion: Cllr Angela Gabriel

3.1 Children & Families Sub Group

- 3.1.1 The Children & Families sub group last met on the 25th February 2016. At the meeting the applications for the Youth Activities Fund 2016/17 were discussed. The Youth Service provided feedback on behalf of young people on the individual applications received, with recommendations to fund or not to fund projects. A

number of projects has now been approved and these are listed on the Delegated Budgets Report.

3.1.2 Minutes of the meeting are available on request. The meeting scheduled for 31st March 2016 was cancelled due to the high number of apologies and has been re-arranged to be held in June.

3.2 Voice and Influence of Children and Young People in Local Decision Making

3.2.1 As the Council strives to be a child friendly city, giving children and young people a voice in decisions that affect their lives is central to Leeds City Council.

3.2.2 In order to ensure the involvement of children and young people in local decision making and providing a community voice, the delegation of Youth Activities Fund (YAF) to Community Committees requires children and young people to be involved in the decision making. Children's Champions will play a key role in the delivery and shaping of this locally. Community Committees will be expected to report annually on how they have involved children and young people in decision making for the YAF.

3.2.3 Design Principles for the voice and influence of young people in the delivery of YAF are:

- Set priorities for future spend and priorities
- Be involved in the scrutiny of applications and/or commissioning for YAF including receiving feedback of successful projects
- Review the success of YAF
- Peer inspect projects across the city

3.2.4 Members are asked to note the design principles for the voice and influence of young people in the delivery of YAF.

4.0 Updates by Theme: Employment, Skills & Welfare Community Champion: Cllr Kim Groves

4.1 Employment, Skills and Welfare Board

4.1.1 In the calendar year 2016 The Employment and Skills board first met on the 25th February. Agenda items included:

- Inner South Community Committee Workshop March 2016 – 'Destinations for young people'. Details of workshop and how partners can get involved and expected outcomes from workshop
- Working together with Ingeus (provider of training and employment services) in Inner South
- The Hunslet Club and projects being delivered for young people to increase skills

- The Holbeck project - Services accessed on hub bus, Employment surveys and Job shop referrals

4.1.2 The most recent meeting was on the 2nd of June with the focus of the meeting being Community Led Local Development (CLLD) and the consultation that will be held across the Inner South over coming months. This European Funding will provide support to local people through agreed projects to make them 'work ready' for future opportunities.

4.1.3 One of the priorities in the Employment & Skills Action Plan is to develop effective business engagement. It is anticipated that by doing this we can: influence and support the availability and accessibility of opportunities across the area; and develop links with specific employment sectors to increase employment opportunities for local people. The first meeting of this type was held with Depuys earlier this year with others being looked into with BAE Systems, O2 and Schneider Electric.

4.2 South Leeds Debt Forum Re-Launch

4.2.1 On 29th April, a workshop style meeting was held at Hillside, Beeston, to discover if the appetite was there to re-establish the forum. This forum had been in hiatus for the last few months.

4.2.2 Relevant voluntary, community and 3rd Sector organisations, along with council departments attended and the consensus was that it would be beneficial to re-establish a forum for networking, sharing information and campaigning around financial inclusion in the South East of the city.

4.2.3 In addition, it will make people aware of what advisory services are available, signpost people to sources of help around loan sharks and promote savings and good sources of credit through organisations such as Leeds Credit Union.

4.2.4 Following a review of all the feedback, relevant elected members will be invited to attend a launch event – date and venue to be decided.

5.0 Updates by theme: Environment & Community Safety Community Champion: Cllr Adam Ogilvie

5.1 Inner South Environmental Sub Group

5.1.1 The last meeting of Inner South Environmental Sub Group was held on 8th June 2016. Minutes from the meeting are available on request.

5.1.2 The agenda covered

- Locality Service Performance and delivering of SLA 4 priorities
- A clean up campaign
- Ward Based performance report
- SLA report to Community Committee

5.1.3 The meeting also discussed the potential to introduce a city-wide by-law requiring dog walkers to carry doggy bags. Information has been requested on the level of consultation required, the cost and whatever else is required to pursue this project. Community Committee will be kept informed of developments.

5.2 Community Safety

5.2.1 Quarterly briefings have been set up with the community safety champion, where updates on crime and asb issues are provided. Due to the wide range of issues discussed and the impact on each ward, members are asked to consider a named representative to attend future briefings and contribute to community safety activity at the committee level.

5.2.2 Members across the Community Committee area are invited to local tasking meetings and to engage with the local tasking structure by bringing local issues / concerns from local residents and seeking support from partners to tackle the concerns and issues raised. Members are also able to raise the possibility of committee funding (in part or whole) to tackle a particular problem. The community safety briefing provides an opportunity to look at the broader picture across the committee area and all 3 wards, with the aim of spotting / discussing ongoing trends or problems and also measure the impact of agreed action from tasking through the crime figures presented. There is also opportunity to review and appraise funded community safety projects. It is proposed that the community safety briefing process is trialed for a year and reviewed after the 4 meetings.

5.3 Leeds Managed Approach to Street Sex Working

5.3.1 Members will be aware that a revised operational plan has been in place with regards to the managed approach to street sex working. This plan has included

- Dedicated pcso patrols to the business and nearby residential areas throughout each day
- A mobile number dedicated to managed approach issues to ensure a local response via pcso patrol staff
- Engagement with sex workers and voluntary sector agencies to reinforce the rules
- robust strategic enforcement of the rules
- Survey of business opening hours and preferred engagement details
- Regular business forum meetings
- Regular attendance at resident meetings to engage with residents and respond to concerns
- Increase in the level and frequency of additional commissioned cleaning of the area

Work is underway to plan consultation with businesses, residents and sex workers, this will be progressed through the business forum, residents groups, a public meeting and engagement through our third sector partners. A variety of methodologies will be utilised in relation to the consultation including face to face

discussion, café style meetings, focus groups and a questionnaire. The consultation will feature as part of the review of the managed approach to street sex work which will report in late July 2016 to the Safer Leeds Executive.

6.0 Updates by theme: Health and Wellbeing Community Champion: Cllr Paul Truswell

6.1 Best Start Zones

6.1.1 Intensive work continues to be delivered in the JESS cluster as part of the Best Start Zone. Led by Health for All, a multiagency steering group continues to meet working on a mutually agreed action plan. Some key achievements to date include:

- £7000 funding secured by HFA from LSE CCG to pilot smoking in pregnancy incentive project working with stop smoking service and midwifery
- Health for All are visiting local businesses to promote breastfeeding friendly packs – these are now available to promote to local businesses and venues – support is welcomed from the committee.
- A Moses Basket Loan scheme is being developed for parents unable to provide a safe place for their baby to sleep
- Leeds Let's Get Active in Parks (Middleton Park) will include midwifery led physical activity sessions aimed at pregnant and new mums.
- Inner south community committee awarded HFA (time for dads) project £940 to engage young dads, reduce isolation and promote attachment with children

6.2 LSE CCG Social Prescribing – Connect for Health (CfH)

6.2.1 Referral numbers have increased significantly however Connect for Health are still not at capacity and continue to look for ways to promote the service and make the service as accessible as possible. Reasons for referral continue to be varied with key areas being split into social isolation/ connectivity, mental health, physical activity, finance and welfare benefits and housing.

6.2.2 CfH now has several drop ins running across Leeds South East, including locations specific to inner South Leeds which are; Middleton, Beeston, Holbeck and Dewsbury Road.

6.2.3 The Wellbeing Coordinators have made contact with all GP practices and branches and in general three-quarters of all practices in the LSE CCG area are now referring; there is still more work to be done in terms of engaging with GPs and facilitating links between the GP and community based services. Connect for Health is making positive referral routes with a range of services including Health Trainers, Carers Leeds, The Memory Support Team, Care and Repair, Feel Good Factor, Forward Leeds and Zest. The referral base shows a good mix of GP, agency and self-referrals.

6.2.4 CfH is engaging a variety of partners through local networks, neighbourhood improvement boards and health and wellbeing groups, they are also having promotional stands at a range of events coming up over the summer including local festivals such as Beeston Festival and are always interested to find out more about how to get involved and promote the service. They are keen to reach all groups particularly those who don't visit their GP practices.

6.2.5 The CfH website is undergoing some final tweaks but people can continue to refer through the secure website. Also in production is the CfH promotional film, this will be launched Summer 2016 and the service will provide further information through social media.

6.3 Leeds Health and Wellbeing Forum

6.3.1 On 16th March, the South and East Wellbeing Forum took place with attendees having the opportunity to share their views and ideas on developing new ways of working in the Leeds South and East CCG area.

6.3.2 Discussions focussed on: the development of a new work programme aiming to create and enhance a supportive environment and appropriate services to increase breastfeeding initiation and continuation rates; an enhanced local offer to parents and carers to encourage parent bonding and attachment; enhanced or coordinated delivery of courses related to becoming a parent and parenting skills. The second session considered the importance and impact of good health literacy and focussed on the need for a health literacy programme in LSE area with what a model could look like.

6.3.3 All discussions are helping shape the development of new work programmes to support in reducing health inequalities in the LSE area

6.4 Physical Activity – Leeds Let's Get Active

6.4.1 The LSE CCG Health Inequalities fund is being used to develop work to support LSE CCG meet its aim of improving the health of the whole population and reducing health inequalities. As part of this, Leeds Lets Get Active has been funded to support in its continuation

6.4.2 LLGA has now seen over 350,000 free visits made across the city

6.5 Middleton and Belle isle Health and Wellbeing Subgroup

6.5.1 The multiagency partnership group is continuing to meet with both opportunities to share key pieces of work locally and to develop and lead on new pieces of work based on local community identified need. This has involved supporting a new programme of work that has been commissioned focussing on anti-stigma around emotional health and wellbeing for young people 14—18 and the development of the Leeds Lets Get Active in Parks programme which is being rolled out in Middleton Park from 31st May with a launch date of Saturday 28th May.

6.6 Cottingley Health and Wellbeing Group

6.6.1 The Cottingley Health and Wellbeing Sub Group held their third meeting in May and discussions so far have focused on the community consultation that is currently

underway in the area. The consultation has been sent to over 1200 properties on the Cottingley Estate and residents have the option to reply by post, e-mail, leave their form at the local pharmacy and commenting on a range of Facebook sites for the area.

- 6.6.2 So far there have been approximately 50 replies with the majority of comments highlighting anti-social behaviour as an issue on the estate. The final date for responses to the consultation was 31st May and all responses received by that date were entered into a prize draw, with prizes donated by Ward Members, Leeds City College, Health for All, Cottingley Community Centre and LCC Leisure Services.

7.0 Updates by theme: Adult Social Care Community Champion: Cllr Patrick Davey

7.1 Older Persons Working Group

- 7.1.1 The Inner South Older Persons working group was held on the 2nd June 2016. The agenda included a presentation from Public Health on 'Dying Matters'. This is a campaign to raise awareness of dying, death and bereavement. Minutes from the previous meetings are available on request.

7.2 Inner South Older Persons Celebration Event

- 7.2.1 The Older Persons day Celebration event was held at the Civic Hall on 21st March 2016. The event was designed to provide a day of entertainment and fun for older people as well as an opportunity to gather information from various organisations about the services they provide for older people, including information and advice about living in their own homes with comfort, dignity, and security for as long as they choose. 149 attendees came on the day and took part in a number of activities that were put on.

8.0 Integrated Locality working

8.1 Beeston and Holbeck Neighbourhood Improvement Board (NIB)

- 8.1.1 The most recent meeting of the NIB was held on Monday 18th April. The 'open spaces' approach was used to encourage people to voice local concerns and issues about the area. This was after Public Health had presented and answered questions health and well being.

- 8.1.2 After an open discussion on a variety of issues the group split with the two key issues for further discussion identified as:

- Parking/traffic management and shop fronts
- Health and well-being

8.1.3 Main issues discussed around parking/traffic etc included the following.

Issue 1 – Parking in Holbeck/Dewsbury Rd
Commuters parking on Holbeck Moor Road making it dangerous to exit from Jenkinson Close
Very heavy parking on football match days
Knock on effect is high insurance premiums in LS11 because of high number of car break ins (parked up cars)
Parking issues at Iceland on Dewsbury Rd and in the Stratfords; parking problems at Dewsbury Road with Iceland and Kashmiri supermarket
Minibuses can't get up streets, emergency vehicles can't get up streets
Very heavy traffic through Holbeck in rush hours and match days: shop owners and residents can't park to use local shops
Suggestions on what could be done
Match day parking restrictions and more parking enforcement
Double yellow lines at some locations and more resident permit areas
One way systems on certain streets (Domestic Street)
Traffic management plan on match days to direct traffic away from residential areas
Can Kashmiri supermarket be shared/new Aldi car park can be used by shoppers on D Rd
Area near Bulls Head could be used for parking?
What next?
Highways officers to attend future meeting to discuss issues and look at potential solutions
Highways survey to be sent out again to residents and will provide feedback to look at accident stats required for Holbeck Moor Road
Potential to do Community Committee workshop on highways/traffic issues
Issue 2 – Shop fronts in Holbeck/making improvements
Housing improved and new development but shops fronts not improved
More cycle racks in Holbeck and D Rd needed

Shop near fire station has unsightly signage – is it legal?
What can be done?
Housing continuing to put pressure on landlords to improve shopfronts/flats via Holbeck Landlord Forum
Can Holbeck become a conservation area? If so Heritage Funding could be available to improve shops.
Any funding for cycle racks? T&DC2?
Find out if signage legal.

8.1.4 The main issues around health and well being included the following.

Key health issues identified and problems maintaining good health
Facilities – lack of GP services. Lots of advice from Chemist but no consistency in GP, locums so see different person each time. Difficult for older people.
Mental Health – trouble accessing services in South Leeds. Resident reported that they went out of area to access service which was OK for them but would not suit everyone. IAPT – available across the city with some sites that can be accessed in the South.
Walking in the area not good at present – issues with both roads and pavements – walkabout have been taking place and issues have been raised with highways around maintenance. Walking in the area – lack of rest facilities between Holbeck and town – promotion of walking but it is a long way for some if there are no benches to rest along the way.
Suggestions on what could be done and what is being done
Best way to get information out to people: Schools, South Leeds News, adverts, case studies, Community Groups – go along and promote services Newsletters – PFI Areas (Juliet Bennett – Keepmoat), Holbeck Elderly Action, Leeds Federated Housing.
Digital Access Team – could work together to get things out across the area through various channels
Hamara Project – Healthy Hearts Access to gym at Hamara, John Charles and a range of lower level activities. Park run – Cross Flatts Park – Sundays. South Leeds Live at Home Scheme – 3 luncheon clubs – over 55's – well attended
Cooking skills – important for the area. Some courses run at Hillside, HFA have tried to work with Ingram Road Primary to

provide cooking skills, sessions take place at St Matthews, South Leeds Live at Home looking at intergenerational sessions at Cottingley Community Centre.
Felt it would be useful if cooking skills were linked with social skill and people were encouraged to cook for each other and eat together.
ASHA – no facility – want to share ideas but not sure who to work with. Link up ASHA and HFA Learning disabilities Service – feel there is a lack of facilities in the area – café, etc – for social benefit.
Active parks – can we bring learning from larger sites to smaller ones? – Holbeck Moor
Use of pavilion in Cross Flatts park as café to encourage people into the park and to make more use of it.

8.2 City and Hunslet Neighbourhood Improvement Board (NIB)

8.2.1 The most recent meeting of the City & Hunslet NIB was held at Hamara Healthy Living Centre on the 28th of April 2016. The theme of the meeting was community safety and anti-social behaviour which was followed by an ‘open spaces’ session.

8.2.2 The main issues discussed are detailed below.

The environment and community safety
High levels of street dog fouling and dog fouling in parks
Noise nuisance – not knowing who to call
Speeding cars/cars being parked on pavements
Drug dealing
Suggestions on what could be done
Pro-active approach to dog fouling; new powers to address dog fouling
Fridge magnets for important phone numbers
Local people to provide information in confidence on drug dealing
More work by environmental officers in schools
What next?
Do discuss steps at Environmental sub-group to bring in by-law that makes it mandatory for dog walkers to carry doggy bags
Look at environmental SLA to provide Environmental Officers with powers to address

dog fouling
Do discuss at Environmental sub group a fresh approach to working with schools on environmental issues
Community Committee to consider funding for fridge magnets/information on services

8.3 Belle Isle & Middleton Neighbourhood Improvement Board (NIB)

8.3.1 The last meeting was held on 7th October 2015 at the BITMO Gate. This NIB will consider having an 'open spaces' approach to future meetings.

8.3.2 The minutes of the meeting are available on request.

9.0 **Localism**

9.1 Holbeck Neighbourhood Forum

9.1.1 The Holbeck Forum met on Saturday 14th May 2016 at St Matthews Community Centre.

9.1.2 The main topic of discussion was the 'Holbeck Neighbourhood Plan', which sets out the vision and objectives for the area. It is currently in draft form, or "pre-submission plan" as it is currently going through the consultation stage before being presented to an independent examiner.

9.1.3 There is currently 12 separate consultation events being arranged in the area where residents can view the plan and members of the forum will be present to answer questions. The consultation ends at the start of August 2016.

9.1.4 South East Communities Team has supported the forum in communicating with statutory bodies about the plan.

10.0 **Third Sector**

10.1 Third Sector Leeds Goes Local

10.1.1 Third Sector Leeds Goes Local is a partnership between the Local Authority and the third sector. The meetings are organised by Voluntary Action Leeds (VAL). TSL Goes Local are events/workshops that take place in each of the three areas of the city. In the past conversations have included, community resilience/ inclusion, the environment, social isolation and more recently how the sector can contribute to the community hubs and community committee agendas.

10.1.2 The aims of TSL Goes Local are to:

- Make better use of existing partnership arrangements at the area and city wide level
- Improve networking and collaboration within the third sector

- Identify challenges facing communities in the three area Localities that could be tackled most effectively by strengthening partnership work between the statutory and third sector.
- To enable partners to access expertise in the sector more easily.
- To increase communication between partners, councillors and the third sector, especially activity not directly supported by existing arrangements.
- To enable meaningful consultation and involvement from the sector in key local developments.

10.1.3 The next meeting of Third Sector Leeds Goes Local will be held on 22nd June 2016 at 10am, venue is Tenants Hall, Middleton.

10.1.4 The meeting will consider austerity and the impact it is having locally. It will be structured to include the following:

- A presentation delivered by the Chief Officer (Welfare & Benefits), Citizens and Communities about the impact the austerity measures are having on the local authority.
- Up to 5 short presentations from local third sector organisations that will provide a local impact picture of the austerity measures.
- 2 workshop/conversations to identify additional activity taking place and what the emerging issues are locally that the city needs to be aware of and to help shape a TSL Campaign.
- A “Share your offer” opportunity - Third Sector Organisations will have 2 minutes to do a brief presentation to the whole group about what their organisation does. Those who attend will be able to bring supporting information, either presented on the wall or through hand-outs.
- Networking opportunities

10.1.5 The Communities Team is supporting VAL in the promotion of the event in order to get maximum local involvement. Feedback from this session will be used to help the Debt Forum develop an action plan.

11.0 Community Centres'

11.1 In July 2014, it was agreed Community Committees would consider free lettings based on the priorities for their area. The total free lets in Inner South from September 2015 to August 2016 will be £17,925. The total free lets approved in the Inner South area thus far this financial year is £3,203.

11.2. Free lets to date this financial year are listed below.

Ward	Community Centre	Organisation	Date	Value
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City & Hunslet	Old Cockburn Sports Hall	Hamara Centre	01.03.16 – 31.08.16	£260.00
Beeston & Holbeck	St. Mathews Community Centre	4Children	Feb 2016 – Jan 2017	£2,750.00
Beeston & Holbeck	St. Mathews Community Centre	South East Communities Team	25.02.16 – 25.02.16	£40.00
Beeston & Holbeck	St. Mathews Community Centre	Holbeck Forum	14.05.16 – 14.05.16	£50.00
Beeston & Holbeck	Watsonia Pavilion	LCC – Parks & Countryside	27.04.16 & 11.05.16	£78.00
Beeston & Holbeck	Watsonia Pavilion	Beeston in Bloom	13.07.16 – 13.07.16	£25.00
Total				£3,203.00

12.0 Recommendations

12.1 The Community Committee is asked to:

- a) Note the contents of the report and make comment as appropriate.
- b) Members are asked to note the design principles for the voice and influence of young people in the delivery of YAF.

Background documents¹

There are no background documents associated with this paper.

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Report of: The South East Area Leader

Report to: Inner South Community Committee (Beeston and Holbeck, City and Hunslet, Middleton Park)

Report author: Tajinder Virdee (07525 886367)

Date: Wednesday 15th June 2016

For decision

Inner South Community Committee Forward Plan 2016/17

Purpose of report

1. This report introduces the Inner South Community Committee Forward Plan for 2016/17. It details the Community Committee meeting dates and sets out workshop themes. It also highlights the role of the Community Committee Champions and the work of the Community Committee in relation to the Council Constitution and associated delegations which are managed through its sub group structure, including Neighbourhood Improvement Boards (NIBs) on behalf of the Community Committee.

Background information

2. Leeds City Council has agreed a constitution which sets out how the Council operates, how decisions are made and the procedures which are followed to ensure that these are efficient, transparent and accountable to local people. Some of these processes are required by law, while others are a matter for the Council to choose.
3. In order to give local citizens a greater say in Council affairs, Community Committees were established on the basis of representing inner and outer areas of the City. The Constitution states that the Executive to make arrangements for the discharge of some functions for which the Executive is responsible by Community Committees. The Executive has identified a number of functions that Community Committee exercise decision making on. However the Executive remains ultimately responsible for these services and may remove or limit a Committee's powers. As with the Executive, in exercising their powers Community Committees must make decisions which are in line with the Council's overall policies and budget. The Committees involve all the Councillors from the Wards within each Committee area and meetings are held in public. The following areas are delegated to Inner South Community Committee:

- Wellbeing budget
- Environmental Services
- Youth Activities Fund
- Facilities (Community Centres)
- Parks & Countryside..

4. The Inner South Community Committee has put in place a sub structure to provide support, monitoring of performance and when required decision making to the delegations it is responsible for.

These are:

- Children and Families Working Group
- Environmental sub group
- Older Persons working group
- Inner Employment, Skills and Welfare Board
- Debt Forum

Information on the activities of the sub groups is included in the Community Committee Update Report.

5. Alongside the Community Committee the three Ward based Neighbourhood Improvement Boards (NIBs) provide a more focused perspective on local issues. Led by Ward Members the NIB bring together partners to drive change and improvement so that neighbourhoods become an increasingly attractive and popular place to live. Each Board aims to provide strong local leadership that champions the needs of residents and work across service boundaries to plan and coordinate services and local developments. The City & Hunslet and Beeston & Holbeck NIBs have recently moved towards an 'open space' approach with more engagement with local people around key issues. This approach may be considered at the Belle Isle & Middleton NIB as we progress through 2016.
6. Driving the work of the Community Committee through the sub groups and the Neighbourhood Improvement Boards are the Community Committee Champions. The Champion role aims to provide local leadership for each theme, while acting as a critical interface with services. Meeting quarterly with service leads, Community Committee Champions are well placed to shape the local agenda around each theme, working with services.
7. Community Committees were established to build on the successes of Area Committees with an enhanced focus on community engagement and in particular, increase the attendance and active involvement of local people at Community Committee meetings. Themed workshops were introduced to provide a forum for Councillors, residents and services to consider issues affecting their communities and find solutions. The topics were determined in collaboration with service leads and Community Committee Champions.

8. The Community Committee held 4 workshops in 2015/16 covering key issues in the area, they were:
 - Community Safety – ‘Legal Highs’
 - Children & Young People – ‘better engagement and things to do’
 - Health – ‘Best start for 0-2 year olds’
 - Employment & Skills – ‘Destinations for young people’

9. The Forward Plan is included at **Appendix 2**. Members are asked to consider the forward plan, agree themes for workshops and note the NIB structure and Ward based briefings.

Main issues

10. While the new Community Committee format has proved successful in the Inner South area opportunities do exist to further develop this approach. The following are points for consideration:
 - In part this success has been due to managing down the number of reports that would previously have come to this Community Committee, together with showcasing local issues determined by the champions at themed workshops. Members may want to consider scope of future agendas.
 - Service delegations are currently managed through the sub group structures. Through the Community Champion leadership the sub groups play an increasingly part in driving service improvements locally. The Update Report keeps Community Committee appraised of progress. These updates can form the basis of an annual report from each respective sub group.
 - Community Committee Champions have played an active role in shaping the agenda and working with service leads which has had a positive impact. The Community Committee Champions role has proved more successful in shaping the local service agenda when working with a designated service lead. This connectivity with services is essential if we are to achieve increased service improvement and local influence on service delivery, especially when dealing with those services delegated to the Community Committee. There is a need to develop the role of the champions to monitor performance and service improvements.
 - The use of Facebook and features such as video by the Chair and Champions to promote Community Committee events has been effective in reaching a wider audience and securing attendance at Community Committee workshops. We will continue to explore innovative ways to develop the use of social media through profiling the role of the Chair and Community Committee Champions.
 - Throughout the year different styles of workshops were introduced. The aim being to try and make the workshops and interactive. A recent example is the ‘Future destinations for young people’ workshop held at Cockburn High School. A number of stall holders were invited to provide information to children in years 9, 10 and 11 of

high school to come get further information about destination available to them after they leave high school. This was a successful way of engaging young people who were able to share their experiences and concerns with us without feeling intimidated within a formal setting.

11. Attached at **Appendix 1** is the draft forward plan for Inner South Community Committee and Workshops for 2016/17. Members are asked to consider the forward plan and consider and suggest topics for each of the themed meetings scheduled in 2016/17. Proposed themes will then be considered in collaboration with Community Committee Champions and service leads.

Recommendations

12. The Community Committee is asked to:
- a. note the content of the report and make comment as appropriate
 - b. consider scope and content of future Community Committee agendas

Background documents¹

Appendix 1 -Draft forward plan for Inner South Community Committee and Workshops for 2016/17

Appendix 2 – forward plan for Inner South

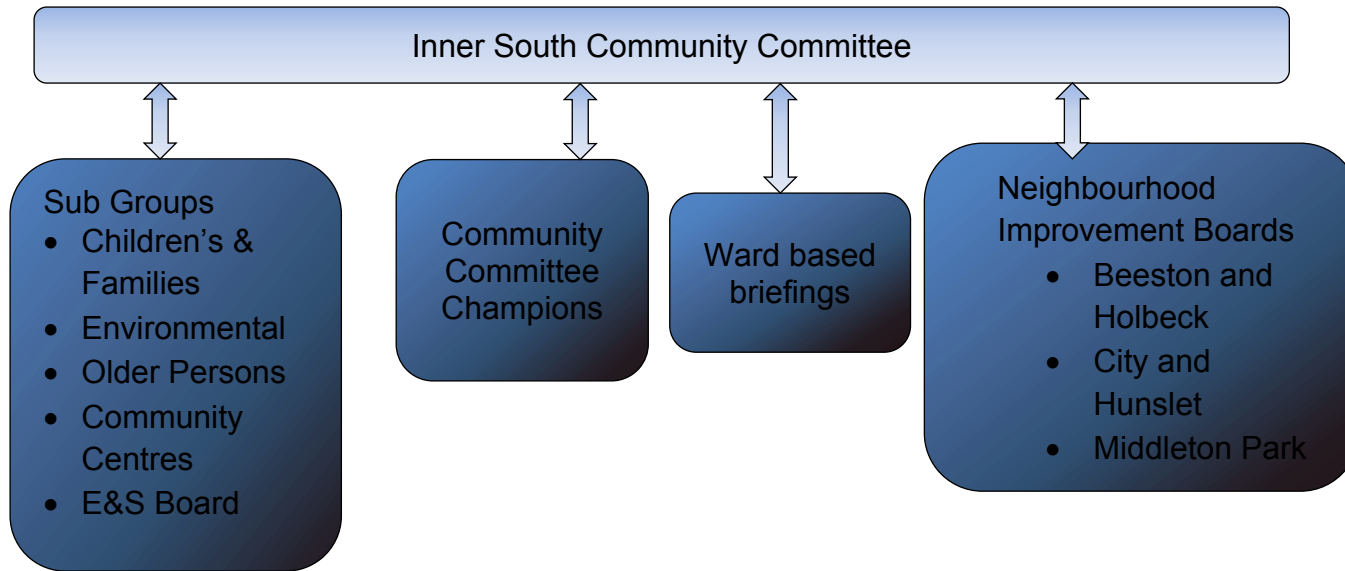
¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

PROPOSED FORWARD PLAN FOR 2016/17 COMMUNITY COMMITTEE AND WORKSHOPS					
Core Business		Appeals against refusal of inspection documents Exempt information Late items Declarations of disclosable pecuniary interests Apologies for absence		Minutes of last meeting Open Forum Update Report Wellbeing Review of previous themed meeting	
Community Committee and Workshop date	Workshop Theme	Ideas for Workshop Topic	Community Committee Champion	Service Lead/Key contributors	Others
15 th June 2016	Highways & Traffic Management	Focusing on specific highways and traffic issues in Inner South	TBC	Nick Hunt - Highways T&DC Public Health – walking audit West Yorks Police	
7 th September 2016	Community Safety	Local Policing Priorities for Inner South	TBC	Zahid Butt	
7 th December 2016	Culture	European City Of Culture	TBC	Leanne Buchan Local businesses	
15 th February 2017	Adult Social Care and Health and Wellbeing	Health focus - in partnership with Public Health/ Adults	TBC	Mick Ward Joanne Davies Rachel Brighton	

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There is potential to have reserve themes should any of the planned workshops have to be deferred. Members are also encouraged to consider emerging priorities as themes. Suggestions are:

- Parks & Recreation – best use of provision in the area
- Prevent



Inner South Community Committee

15th June 2016: Highways & Traffic Management
7th September 2016: Local Policing Priorities
7th December 2016: European City of Culture
15th March 2017: Adult Social Care and Health & Well Being

Children and Families Sub Group

Meeting Date

Dates to be confirmed after Community Committee Champions agreed

Beeston and Holbeck NIB

Meeting Date

18th April 2016

City and Hunslet NIB

Meeting date

28th April
2016 date tbc

Environmental Sub Group

Meeting Date

8th June 2016
Dates to be confirmed after Community Committee Champions agreed

Older Person's Working Group

Meeting Date

2nd June 2016
Dates to be confirmed after Community Committee Champions agreed

Belle Isle and Middleton NIB

Meeting Date

dates TBC

Employment Skills & Welfare Board

Meeting Date

02 June 2016
08 September 2016
24 November 2016

Summer Festivals & Galas

Beeston Festival - 4th June 2016
Belle Isle Gala - 2nd July 2016
Holbeck Gala - 2nd July 2016
Hunslet Festival - 25th June 2016
Middleton Gala - 11th September 2016
Middleton Park summer programme - May-September 2016

Christmas Lights Events

Dates

Beeston - tbc
Holbeck -tbc
Belle Isle -tbc
Middleton -tbc

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Report of the South East Area Leader

Report to: Inner South Community Committee (Beeston & Holbeck, City & Hunslet, Middleton Park)

Report author: Tajinder Virdee (07525 886367)

Date: Wednesday 15th June 2016

For decision

Inner South Community Committee Delegated Budget Report

Purpose of report

This report seeks to provide Members with:

- a. Details of the Wellbeing Budget position.
- b. An update on both the revenue and youth activities fund elements of the Wellbeing budget.
- c. Details of revenue projects agreed to date (**Table 1**)
- d. Details of Youth Activities Fund agreed to date (**Table 2**)
- e. Details of Capital Budget agreed to date (**Table 3**)
- f. Details of proposed ringfences for 2016/17 (**sections 13-21**)
- g. Details of project proposals for consideration and approval (**sections 22-28**)
- h. Members are also asked to note the current position of the Small Grants Budget (**section 29**)
- i. Members are asked to review the minimum conditions as set out in paragraph 29 of this report, consider whether any amendments are required and approve such conditions for operation in 2016/2017.

Background information

1. Each Community Committee has been allocated a Wellbeing Budget which it is responsible for administering. The aim of this budget is to support the social, economic and environmental wellbeing of the area by using the funding to support projects that contribute towards the delivery of local priorities.

2. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through Wellbeing funding are completed or purchased.
3. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit, requires the deadline for receipt of completed application to be at least five weeks prior to any Community Committee.
4. Some applications will be approved via Delegated Decision Notice following consultation with Members outside of the Community Committee cycle.

Main issues

Wellbeing Budget Position 2015/16

5. The revenue budget approved by Executive Board for 2016/17 is **£165,140. £71,844.45** has been brought forward from 2015/16 well being allocation which includes any underspend from projects completed in 2015/16 and balance unallocated to projects. The total amount of revenue funding available to the Community Committee for 2016/17 is therefore **£236,984.45**. **Table 1** shows the available well being budget per ward.
6. It is possible that some of the projects may not use their allocated spend. This could be for several reasons including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified. The final carry forward figure from 2016/17 will be finalised with central finance and reported to a future Community Committee.
7. **Youth Activities Fund Delegation 2016/17**
8. As a result of a Youth Review agreed in March 2013, an activities fund has been made available to provide local activity for children and young people age 8-17 years across the city. The Activities Fund has been delegated to Community Committees and the allocation to Inner South Community Committee for 2016/17 is **£44,620. £4995.81** was carried forward from 2015/16, giving a total available fund for 2016/17 of **£49,888.81**.
9. The Community Committee is asked to note that **£26642.42** has been allocated from the 2016/17 Youth Activities Fund as listed in **Table 2** and there is a remaining balance of **£23246.39**. Further application will be sought for the remaining YAF Funding.

TABLE 1: Revenue Wellbeing Budget 2015/16

Projects	Total	B&H	C&H	MP
	£	£	£	£
Revenue Wellbeing Budget 2016/17	165,140.00	55,046.66	55,046.67	55,046.67
Balance Brought Forward from 2015/16	71,844.45	24,783.90	29,057.40	18,003.15
Available Budget	236,984.45	79,830.56	84,104.07	73,049.82

TABLE 2: Youth Activities Fund Delegation 2016-17

The following table details projects funded for 2016-17 financial year.

	Total Allocation	Ward Split		
		8-17 Population (8322)		
		2549	2335	3438
		Beeston & Holbeck	City & Hunslet	Middleton Park
Funding Available 16/17	£44,620			
Brought forward from 2015/16	£4995.81	£4,858.87	£409.94	
Total Available	£49,888.81			
Projects 2016/17:				
DAZL Inner South Dance & Health Project	£4290	£2145		£2145
Breeze Friday Night Project	£13,299			£13,299
Lego Club	£935.42	£312	£312	£311.52
Shine Aspirations	£5520	£2760	£2760	
Hunslet Nelson Cricket Club	£2598	£866	£866	£866
Total spend	£26642.42	£6083	£3938	£16621.52
Remaining Balance per ward	£23246.39			

Table 3: Capital budget

Projects	Total	B&H	C&H	MP
	£42,653.49	£14,217.83	£14,217.83	£14,217.83
Allocations				
Cottingley Multi Use Games Area		£10,000		
14 Litter Bins		£4,200		
21 Litter Bins				£6,300
Remaining Balance per ward		£217.83	£14,217.83	£7,917.83

Wellbeing Budget Position 2016/17

10. The revenue budget approved by Executive Board for 2016/17 is **£165,140.00** a reduction of **£18,910.00** from the previous financial year.
11. At this time of year it is usual for Members to consider ringfences for new financial year.
12. Members are asked to consider the proposed ringfences set out below for **2016/17**. If members request any changes to these figures they will have an impact on the amount

of budget available for new schemes. Members are asked to note that these figures are based on previous year's spend.

13. The small grant allocation to remain ring fenced at **£10,000**. This is based on the 2015/16 spend being **£4,307.78**. Allocation by ward is proposed as follows: (Beeston & Holbeck: £5000.00, City & Hunslet: £3000.00, Middleton Park: £2000.00).
14. The Community skips budget to remain ring fenced at **£3,500.00**. This is based on the 2015/16 spend being **£2427.95**. Allocation by ward is proposed as follows: (Beeston & Holbeck: £1,500, City & Hunslet: £1000.00, Middleton Park: £1000.00)
15. Members are asked to consider and approve the Community Skip Provision Criteria as outlined below:
 - Community clean ups can be defined as; clean up work carried out across a defined communal area within their neighbourhood.
 - Skips will not be provided to allotment gardens or allotment groups unless they are able to demonstrate that they are leading or part of a wider community clean up and not for a clean up within an allotment site.
 - Skips for community clean ups on Housing Leeds land can be provided through a 50:50 agreement between Housing Leeds and Area Support Team.
 - Skips must be approved by Inner South Community Committee Members.
 - Community Groups can receive for a maximum of two skips per occasion per year, any additional request will be subject to review of the success of the previous scheme and if an additional request is received for exactly the same location, monitoring will be undertaken to ascertain the skips usage and whether a third skip can be provided.
 - Community groups are expected to provide a brief summary of work undertaken and produce before and after photos as part of the clean up.
 - Locality Teams to be informed on the date, time and location of skips
16. Given the new focus of Community Committee working, Members are asked to consider ringfencing £6,000 (£2000 per ward) to support Community Engagement Activities. This would cover costs to promote Community Committee activities such as leaflet printing, venue hire, food/refreshments, transport costs etc. Any request for schemes outside these categories would need to be considered separately through the normal wellbeing channels.
17. Members are asked to ringfence **£3,000.00** to be allocated to the Beeston & Holbeck Neighbourhood Improvement Board (NIB) to fund small programmes of community partnership work or initiatives identified by local groups, including the Neighbourhood Plan. These programmes of work and proposals for funding from wellbeing funds can be

considered and approved by Beeston & Holbeck Ward Members outside of Community Committee meetings.

18. Members are asked to ringfence **£15,000.00** to be allocated to the City & Hunslet Neighbourhood Improvement Board (NIB) to fund projects identified through the NIB's action plan. The potential projects identified at the NIB meeting will be promoted in two strands. The first in the form of an action plan which we will populate and work with partners to deliver and from that action plan a list of potential projects to take forward
19. The Beeston & Holbeck Christmas Lights and Decorations based on consultation with members for this year, it is recommended to allocate **£7,710** for 2016/17, subject to any further development and member agreement to final scheme.
20. The Belle Isle & Middleton Christmas Lights and Decoration based on a draft scheme in consultation with members for this year, it is recommended to allocate **£6,210.00** for 2016/17. Subject to any further development and member agreement to final scheme.
21. The City and Hunslet Christmas Lights and Decorations based on a draft scheme in consultation with members for this year is recommended to allocate **£3,060** for 2016/17, subject to any further development and member agreement to the final scheme.

Well Being Projects for Approval

22. The following projects are presented for Members' consideration:

23 **Community Festivals 2016**

The Community Committee at its March 2015 meeting agreed in principle funding of **£19,870** for Festivals to be held in 2016. Applications for funding for Community Festivals in 2016 totalling **£19,680.00** are summarised in the table below.

Community Festivals 2016	Amount	B&H	C&H	MP
	£	£	£	£
Belle Isle Gala	2,500			2,500
Holbeck Gala				
Beeston Festival	5,000	2,500	2,500	
Bands in the Park	1,950	975	975	
Hunslet Festival				
The Friends of Middleton Park Great Middleton Park Show	3,800			3,800
Total				

The individual applications are summarised below:

- 23.1 **Project Title:** Belle Isle Gala 2016
Name of Group or Organisation: Belle Isle Tenant Management Organisation
Total Project Cost: £4,200

Amount proposed from Well Being Budget 2015/16: £2,500

Wards Covered: Middleton Park

This funding is towards the costs of providing a Community Gala in Belle Isle on Saturday 2nd July 2016 in the grounds of Windmill Primary School. The funds will be to pay for marquee hire, Breeze inflatables, Herd Farm Climbing Wall, other attractions, entertainment and publicity.

The Gala is a popular event, in its seventh year, and provides entertainment for all ages. The emphasis on the day is to bring the community of Belle Isle together, promoting health and wellbeing and offering a range of low cost and free entertainment for the whole family to enjoy.

23.2 **Project Title:** Beeston Festival 2016

Total project cost: £19,400

Amount proposed from Wellbeing budget 2015/16: £5,000

Wards covered: Beeston & Holbeck (£2,500); City & Hunslet (£2,500)

Beeston Festival is a one-day community festival that has been running for 20 years. The aim of the Beeston Festival is to provide an exciting, entertaining, and informative day that brings together all the different communities in Beeston. In doing so, we hope to promote racial harmony, local regeneration, community sports and arts, and environmental education. We also aim to positively portray both Beeston and Cross Flatts Park.

The Festival has become a major community event for the area, thanks to the hard work many people. It aims to provide something for everyone. Those who attend can:

- get information from the Council and other organisations,
- find out about major issues affecting Beeston,
- speak to or get involved with community groups,
- or simply come, have some food and enjoy the entertainment.

The grant will be used to pay for insurance, hire of public announcement systems and additional security for the festival to ensure that the event runs smoothly.

23.3 **Project Title:** Bands in the Park and Dog Show 2016

Name of Group or Organisation: Friends of Cross Flatts Park

Total Project Cost: £3,245

Amount proposed from Well Being Budget 2014/2015: £1,950

Wards Covered: Beeston & Holbeck (£975) and City & Hunslet (£975)

Project Summary: The Friends of Cross Flatts Park wish to run 5 band concerts in Cross Flatts Park, Leeds 11, on Sundays from 12th June – 10th July inclusive. Bands play from 2.30pm to 4.30pm by the Watsonia Pavilion, and members of the group sell teas and refreshments. They staff book and bric-a-brac stalls and hold a raffle.

On 26th June, the Friends will hold their annual dog show. The band concerts and dog show are integral to the Friends' overall aim to make the park "a safe and attractive place for everyone in the community to enjoy". Providing entertainment attracts people into the park, from all sections of the community.

Costs include publicity, band hire fees, insurance and administration. The Friends raise some of the total cost themselves through sales of teas, stall goods and raffles.

23.4 **Project Title:** Friends of Middleton Park Summer Great Middleton Park Show
Name of Group or Organisation: Friends of Middleton Park
Total Project Cost: £17,600.00
Amount proposed from Well Being Budget 2014/2015: £3,800
Ward Covered: Middleton Park
Project Summary: The Wellbeing grant would be used to pay for 5 events:-
Roots Alive, a young folk band from City of Leeds Youth Music - their first time in the park!
Caspar and The Fleas - a popular ukulele band
The Friendly Band - one of our favourite brass bands
Birds of Prey, always a popular event, giving local people the chance they might never have had before to have their photo taken with these wonderful birds and to see them in flight.
Children's Magic and Mayhem, a new event for children, families and the young at heart, with a magic show & balloon modelling, circus skills and drumming workshops, den building and crafting, with a facepainter on hand too.

The Great Middleton Park Show will take place on Sunday 11th September. This is our biggest event of the year where we showcase local skills and talent with a wonderful display of fruit, veg, flowers, home produce and arts and crafts.

Wellbeing funding to cover the marquee and tables (£1,400), toilets (£100), St John Ambulance cover (£150) and sheep dog display (£450).

23.5 **Project Title:** Hunslet Festival 2016
Name of Group or Organisation: Total Project Cost: £2,914.00
Amount proposed from Well Being Budget 2014/2015: £2,254.00
Ward Covered: City & Hunslet
Project Summary: The Gala is an annual event which brings the community together with entertainment, opportunities for local organisations to both raise funds for themselves and raise awareness about their organisation and/or cause. It also allows local residents and visitors to participate in activities which they would not normally be able to do so

The grant will contribute towards to staging the Annual Community Gala on the recreation ground adjacent to Grove Road and Church Street and also utilising St Marys school grounds

Community Committee's Community Plan

These proposals supports the priority 'Residents in inner South have access to opportunities to become involved in sport and culture' and the action 'Fund community based events e.g. Holbeck Gala, Beeston Festival, Middleton Produce Show, Belle Isle Gala' in the Communities and Neighbourhoods theme.

24. Other applications for wellbeing funding

24.1 **Project Summary:** Christmas Light provision 2016
Name of Group or Organisation: Leeds Lights

Total Project Cost:**Amount proposed from Well Being Budget 2016/2017:****Wards Covered:** Beeston and Holbeck**Project Summary:** This scheme will install an equivalent number of motifs as in previous years with additional motifs in Beeston and Holbeck as discussed with Members and Leeds Lights

Beeston	
Annual cost for Hire of 3 x motifs at £200 per motif	£600
Lights in Natural trees	£1060
Switch on fee for attendance of Leeds Lights @ event (TBC)	£75.00
Installation of sensor type control equipment @ £200 per column (This is a "one off cost ")	£600
Middleton Park Circus:	
Annual cost for Hire of 4 x motifs @ £200 per motif	£800
Lights in Natural trees	£2,400.00
Switch on fee for attendance of Leeds Lights @ event (TBC)	£75.00
Subtotal for Middleton Circus	£3,275.00
Total Costs	£7,710

24.2 Project Summary: Christmas Light provision 2016**Name of Group or Organisation:** Leeds Lights**Total Project Cost:** £6,210.00**Amount proposed from Well Being Budget 2016/2017:** £6,210.00**Wards Covered:** Middleton Park**Project Summary:** This scheme will install an equivalent number of motifs and a tree at Middleton as in previous years with additional works at Belle Isle Circus to install a tree and lights as discussed with Members and Leeds Lights.

Belle Isle Circus	
Annual cost for Hire of 3 x motifs at £200 per motif	£600
Lights in Natural trees	£1060
Switch on fee for attendance of Leeds Lights @ event (TBC) £75	£75.00
Installation of sensor type control equipment @ £200 per column (This is a "one off cost ")	£600
Middleton Park Circus:	

Annual cost for Hire of 4 x motifs @ £200 per motif	£800
Lights in Natural trees	£2,400.00
Switch on fee for attendance of Leeds Lights @ event (TBC)	£75.00
Subtotal for Middleton Circus	£3,275.00
<u>Total Costs</u>	<u>£6210.00</u>

24.3 Project Summary: Christmas Light provision 2016

Name of Group or Organisation: Leeds Lights

Total Project Cost: £3060.00

Amount proposed from Well Being Budget 2016/2017:£3060.00

Wards Covered: City and Hunslet

Project Summary: This scheme will install an equivalent number of motifs and a tree at Hunslet Carr as discussed with Members and Leeds Lights.

Hunslet Carr	
Installation of 3x module unit (rcd, mcb, digital time clock) this system enables the time to be set for the motif to come on and go off	£1,650
Installation of control equipment using option 1 at £550 per lighting column, 3x lighting columns (This is a "one off cost")	
Hire of 3x motifs at £200 per motif (this is an annual cost)	£600
Installation of 3 x sets of white LED tree lights in the 2 x trees adjacent to lighting column 16. B37 at £270 per set	£810
Total Cost	£3060.00

25 Project Title: Irish Arts Foundation: community participation & learning programme 2016/17

Name of Group or Organisation: Leeds Irish Arts Foundation

Total Project Cost: £6,750

Amount proposed from Wellbeing Budget 2015/16: £2,250

Wards covered: Beeston & Holbeck (£1,125); City & Hunslet (£1,125)

Project Summary: This project will further develop the Community Participation & Learning Programme during 2016 /17 through an on-going partnership programme of Irish artistic participatory and performance, workshops and community based activities working in collaboration with a number of community based projects such as The South Leeds Irish Elders Project, South Leeds FM and local parishes with large numbers of now third generation and 'dual heritage' Irish families such as St Anthony's in Beeston and St Joseph's in Hunslet.

The project will introduce and actively encourage the positive understanding, playing, listening, and celebration of traditional Irish music, arts and Irish cultural heritage amongst the local community and inculcate a sense of awareness, ownership, pride and personal empowerment among 1st, 2nd, 3rd and 'dual heritage' Irish people in their own artistic and cultural heritage and, in so doing, to go some way towards attempting to offset older Irish peoples internalisation of anti-Irish racism, discrimination and oppression doing, to go some way towards attempting to offset older Irish peoples internalisation of anti-Irish racism, discrimination and oppression.

Community Committee Plan priority: "Residents in Inner South have access to opportunities to become involved in sport and culture."

- 26 Project Title:** 21 Hanging Baskets at various locations
Name of Group or Organisation: LCC Parks and Countryside
Total Project Cost: £1,517.25
Amount proposed from Wellbeing Budget 2016/17: £1,517.25
Wards covered: Middleton Park
Project Summary: To install and maintain 21 hanging baskets at various locations across the Middleton Park Ward.

Community Committee Plan priority: "Improve the local environment and our parks and open spaces."

- 27 Project Title:** Love Beeston Clean Beeston
Name of Group or Organisation: Groundworks
Total Project Cost: £9,175.00
Amount proposed from Wellbeing Budget 2016/17: £9,175
Wards covered: City and Hunslet
Project Summary: this projects aims to increase the community pride in Beeston Hill by reducing the improper use of off road bin storage areas, which are often used by fly tippers, and by improving the areas appearance by providing window boxes and containers for flowers in an area where there are limited front gardens. We will deliver a campaign to 'Keep your doorstep clean' which will include looking at tidying up outside your doorstep, keeping wheelie bins off the footpaths and instilling a sense of pride in where people live. This message will be cascaded through religious institutions as well as Primary schools, so that community pride is seen as a responsibility by all ages and all walks of life

Community Committee Plan priority: "Improve the local environment and our parks and open spaces."

- 28 Project Title:** Boundary Security Fencing Provision Czar Street / Balm Place, Holbeck, Leeds, LS11
Name of Group or Organisation: LCC Housing Leeds
Total Project Cost: £5440.64
Amount proposed from Wellbeing Budget 2016/17: £1,813.54
Wards covered: Beeston and Holbeck
Project Summary: The grant will be used to secure the boundary of an open grassed area of land managed by Leeds City Council which is situated directly adjacent to properties on Balm Place, Holbeck, Leeds, LS11 and Czar Street, LS11. Due to vandalism, there has been a breach in the dilapidated wood fence running

between No 15 and 25 Balm Place, LS11.

Community Committee Plan priority: “Improve the local environment and our parks and open spaces.”

28. Small Grants Update

Projects approved through the Small grants process will be reported at each Community Committee.

29. **Minimum conditions for taking of Delegated Decisions outside of Community Committees** - Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets. Concurrently with the Committee, designated officers have delegated authority from the Assistant Chief Executive (Citizens and Communities) to take such decisions.

The Community Committee has previously approved the following ‘minimum conditions’ in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:

- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
- b. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors), and;
- c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members’ information.

From the commencement of this municipal year, the Constitution allows for the delegated decision process and associated minimum conditions to also include urgent decisions required around the use of Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee.

The Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.

Conclusion

- 30 The report provides up to date information on the Community Committee’s Wellbeing Budget.

31 Recommendations

31.1 Members of the Inner South Community Committee are requested to:

- a) note the contents of the report;
- b) note the revenue projects already agreed as listed in **Table 1**;
- c) note the Activities fund projects already agreed as listed in **Table 2**;
- d) consider proposed ringfences for 2016/17 **sections 15-28**;
- e) consider the Wellbeing applications set out at **sections 30-39**;
- f) note the Small Grants situation in **40**;
- g) Members are asked to review the minimum conditions as set out in paragraph 29 of this report, consider whether any amendments are required and approve such conditions for operation in 2016/2017. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity budgets and also the use of the CIL Neighbourhood Fund which has been allocated to the Committee.